

**CITY OF
PORT NECHES, TEXAS**

**ADOPTED ANNUAL BUDGET
FISCAL YEAR 2018-2019**

City of Port Neches, Texas

Adopted Annual Budget

Fiscal Year 2018-2019

Mayor

Glenn Johnson

Council Members

Chris McMahon

Place 1

John Davenport

Place 3

Adam Anders

Place 2

Robert Arnold

Place 4

Julie Gauthier

Place 5

City Manager

Andre' Wimer

CITY of PORT NECHES, TEXAS

Adopted Annual Budget Fiscal Year 2018-2019

This budget will raise more revenue from property taxes than last year's budget by an amount of \$ 169,365 which is a 2.59 % increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$68,438.

The record vote adopting the FY 2018-2019 Budget:

For: Chris McMahon, Place 1; Adam Anders, Place 2; John Davenport, Place 3; Robert Arnold, Place 4

Absent: Julie Gauthier, Place 5

Present and Not Voting: Glenn Johnson, Mayor

Against: None

<u>TAX RATE SUMMARY</u>	<u>2017 Rate/\$100</u>	<u>2018 Rate/\$100</u>
Adopted Tax Rate	.725000	.735000
Effective Tax Rate	.689709	.716452
Effective Maintenance & Operations	.480575	.512801
Rollback Rate	.725084	.768051
Debt Tax Rate	.206063	.214226

Total Amount of Municipal Debt Obligations Secured by Property Taxes: \$ 15,070,000

This information is provided pursuant to S.B. 656, effective for budgets adopted after September 1, 2013.

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August 9, 2018

Honorable Mayor Glenn Johnson
and Members of the City Council
City of Port Neches
P.O. Box 758
Port Neches, TX 77651

Dear Mayor Johnson and Members of the City Council:

I am pleased to present the proposed Fiscal Year 2018-2019 Annual Budget for the City of Port Neches. This document has been prepared in accordance with Article VIII, Section 8.02 of the City Charter and includes financial information regarding the General Fund, the Water and Sewer Fund, the Sanitation Fund, and other special funds maintained by the City. The proposed budget for FY 18-19 totals \$18,191,000.

The Annual Budget is a fiscal plan which reflects the programs, goals, and policies necessary to provide services to the citizens of Port Neches. The budget strives to balance the available resources of the City with the need to perform the activities requested by the public. While it would certainly be preferable to allocate additional resources to a variety of programs and projects, current and projected economic conditions create a situation whereby the assumption of additional expenditures should be carefully considered.

Budget Overview

The proposed FY 18-19 Annual Budget contains several funds necessary for the operation of the City. Specifically, please note the following:

General Fund: This fund contains those activities associated with primary governmental functions.

Water and Sewer Fund: This fund contains those activities which are associated with the operation of the City's water and wastewater utilities.

Sanitation Fund: This fund contains those activities which are associated with the operation of the City's solid waste functions.

Debt Service Fund: This fund allows for payment of bond principal and interest as a result of previously issued debt.

Economic Development Corporation Fund: This fund contains expenditures associated with the City's 4B economic development sales tax.

Through a combination of these funds, the mechanisms have been created which allow for the providing of services to the citizens of Port Neches.

General Fund

Revenues. Significant features include the following:

- The budget, as proposed, includes projected revenues of \$10,831,000 and anticipated expenditures of \$10,831,000.
- The proposed tax rate for FY 18-19 is \$0.735000/\$100 assessed valuation, which reflects a \$0.01 increase over the FY 17-18 rate of \$0.725000/\$100 assessed valuation. As a component of the proposed tax rate, \$0.520774/\$100 assessed valuation is dedicated to maintenance and operation expenditures. Please note that the effective tax rate for FY 18-19 is \$0.716452/\$100 assessed valuation; this amount is less than the current tax rate while there was a slight increase in appraised values. The total assessed valuation has been established as \$913,921,215, which reflects an increase of less than one percent (1%) as compared to the current year value of \$905,184,048.
- The proposed amount of property tax revenue is projected to be \$4,710,000 which reflects an increase of \$110,000.
- The proposed amount of industrial district contract revenue is anticipated to be \$3,300,000 which reflects an increase of \$608,000 as compared to FY 17-18 budgeted revenues. Industrial values reflect a significant increase due to changes in the abatement schedule for recent expansions and inventory amounts.
- The proposed amount of sales tax revenue is expected to be \$900,000 which is consistent as compared to FY 17-18.
- The proposed amount of franchise fees is projected to be \$732,000 which reflects an increase of \$20,000 as compared to FY 17-18.
- The proposed amount of revenue resulting from transfers to the General Fund is \$413,000 as operational costs are assigned to the Water and Sewer Fund and the Sanitation Fund.

Expenditures. Significant features include the following:

- The proposed budget includes an allocation of \$440,700 as the City's contribution to the operation of Central Dispatch, which also includes the City's share of Information Technology services.
- The proposed budget includes \$77,350 for the purchase of three (3) Police Department patrol vehicles.

- The proposed budget includes \$50,000 for the purchase of a replacement vehicle assigned to the Assistant Fire Chief.
- The proposed budget includes \$22,500 for the purchase of Fire Department equipment to include three (3) self contained breathing apparatus (SCADAs).
- The proposed budget includes \$135,000 in the Street Department to restore funding for the street program.
- The proposed budget includes an expenditure of \$500,000 for costs associated with retiree insurance coverages. This amount reflects an increase of \$50,000 over FY 17-18.
- The proposed budget allocates \$45,000 for RiverFest expenditures in a single line item.
- The proposed budget includes funding in the amount of \$30,000 for both recurring and some one-time costs associated with the operation and maintenance of the public safety radio system.
- The proposed budget includes funding in the amount of \$15,000 for annual costs associated with the storm water management program.
- The proposed budget includes \$10,000 for potential expenses associated with either the Port Neches Riverfront Development Authority and/or the Port Neches Improvement District in anticipation of activity associated with the City's property.
- The proposed budget includes a transfer of \$200,000 to the Sick Leave Fund in order to assign funds to be utilized for the payment of accrued employee sick leave. Please note that there is an estimated liability for eligible employees that totals approximately \$2,000,000. Many of these employees could potentially retire in the next 3-5 years.

Water and Sewer Fund

The Water and Sewer Fund is categorized as an Enterprise Fund which necessitates that it should be financially self supporting.

Revenues. Significant features include the following:

- The total amount of Water and Sewer Fund revenue is anticipated to be \$3,524,000 with projected expenditures of the same amount. This amount reflects an increase of \$200,500 from the current fiscal year.
- While the proposed budget does not include a modification to the current rate structure, staff continues to monitor the long-term financial stability of the Water and Sewer Fund.

Expenditures. Significant features include the following:

- The proposed budget includes \$25,000 for equipment repairs and replacement at the Water Treatment Plant.
- The proposed budget includes \$25,000 for equipment repairs and replacement at the Wastewater Treatment Plant.
- The proposed budget includes \$50,000 for the purchase of water meters to continue the on-going replacement program.
- The proposed budget includes \$10,000 for the purchase of a replacement camera utilized for inspection of subsurface infrastructure.
- The proposed budget includes a transfer to the General Fund in the amount of \$263,000.
- The proposed budget includes a transfer to the Sick Leave Fund in the amount of \$25,000 in order to assign funds to be utilized for the payment of accrued employee sick leave.

Sanitation Fund

The Sanitation Fund is categorized as an Enterprise Fund which necessitates that it should be financially self supporting.

Revenues. Significant features include the following:

- The total amount of Sanitation Fund revenues is projected to be \$1,423,000 with anticipated expenditures of the same amount. This reflects an increase of \$60,000 from the current fiscal year.
- The proposed budget does include a modification to the monthly fee whereby there would be a \$1.00/month increase in the rate. The last increase occurred in 2014 and operational costs have risen, particularly for equipment, during this time.

Expenditures. Significant features include the following:

- The proposed budget includes the purchase of a garbage truck at a cost of \$236,000.
- The proposed budget includes the purchase of commercial dumpsters in the amount of \$25,000.
- The proposed budget includes a transfer to the General Fund in the amount of \$150,000.
- The proposed budget includes a transfer to the Sick Leave Fund in the amount of \$24,000 in order to assign funds to be utilized for the payment of accrued employee sick leave.

Debt Service Fund

The debt service requirements for FY 18-19 equates to \$1,961,000. In terms of the tax rate, \$0.214226/\$100 assessed valuation is dedicated to fund this expense.

Economic Development Corporation Fund

The Port Neches Economic Development Corporation has a proposed budget of \$452,000. Of this amount, \$167,000 is allocated for debt service requirements.

Personnel

The proposed budget for FY 18-19 does include a two percent (2%) cost of living increase for employees and also allows eligible employees to receive a step increase. Funding for health insurance increased by \$11,100 from the current year due to changes to the census. Payment to the Texas Municipal Retirement System (TMRS) increased by \$16,100 due to an overall increase in payroll and an increase in the TMRS contribution rate from 12.09% to 12.49%. The total budgetary impact to each fund for these personnel related expenditures is as follows:

	<u>2% COLA</u>	<u>Step Increase</u>	<u>Total</u>
General Fund	\$123,400	\$144,000	\$267,400
Water and Sewer Fund	28,200	12,500	40,700
Sanitation Fund	9,300	5,700	15,000
Total	<u>\$160,900</u>	<u>\$162,200</u>	<u>\$323,100</u>

Additionally, the proposed budget includes funding for one (1) additional Police Officer position due to the agreement with the Port Neches – Groves Independent School District (PNGISD) which designates a School Resource Officer (SRO). With this relationship, the PNGISD pays 79% of the SRO cost, while the City funds 21% of this expenditure; the cost to the City is approximately \$24,150.

It is important to remain cognizant of anticipated financial liabilities associated with retiree health insurance and other post employment benefits. Additionally, based upon the previous actuarial analysis prepared for the City in accordance with GASB 45 requirements, the City would be potentially required to allocate approximately \$842,136/year to fully fund the cost of retiree health insurance.

Conclusion

As you are aware, many cities throughout the State and nation have encountered financial hardships for the past several years, however, there does now appear to be economic recovery in some areas. It has not been unusual to see local governments impacted by personnel reductions, mandatory furloughs of

employees, major reductions in employee benefits, and/or significant decreases in service delivery. Port Neches, up to this point, has been fortunate to avoid such circumstances through careful consideration of the long-term economic impact of program and policy decisions. That said, Port Neches is neither unique nor insulated from the economic factors which may potentially impact municipal revenue sources. It is important to remember that many of the same economic conditions which may influence the City also directly affect citizens themselves on an individual basis and, as such, recognition must be given to this circumstance when considering budgetary decisions.

The proposed budget for FY 18-19, as presented, has been balanced so as not to rely on fund balance. The two (2) preceding fiscal years did, however, include the budgeted use of reserve funds. The City is fortunate that such a reliance was not again necessary for FY 18-19 as the use of fund balance cannot continue in perpetuity.

The proposed FY 18-19 Annual Budget, as presented, continues to emphasize the recognition of work performed by City personnel in providing high quality services to the residents of Port Neches. As has been the past practice, staff will continue to evaluate additional opportunities for enhanced cost containment as a matter of long-term financial viability.

In closing, I would like to especially thank Amy Guidroz, Finance Officer, and David Miller, Assistant City Manager, for their dedicated assistance in preparing this document.

Respectfully submitted,

A handwritten signature in black ink, consisting of a series of connected loops and a long horizontal stroke at the end.

André Wimer
City Manager

FINANCIAL SUMMARIES

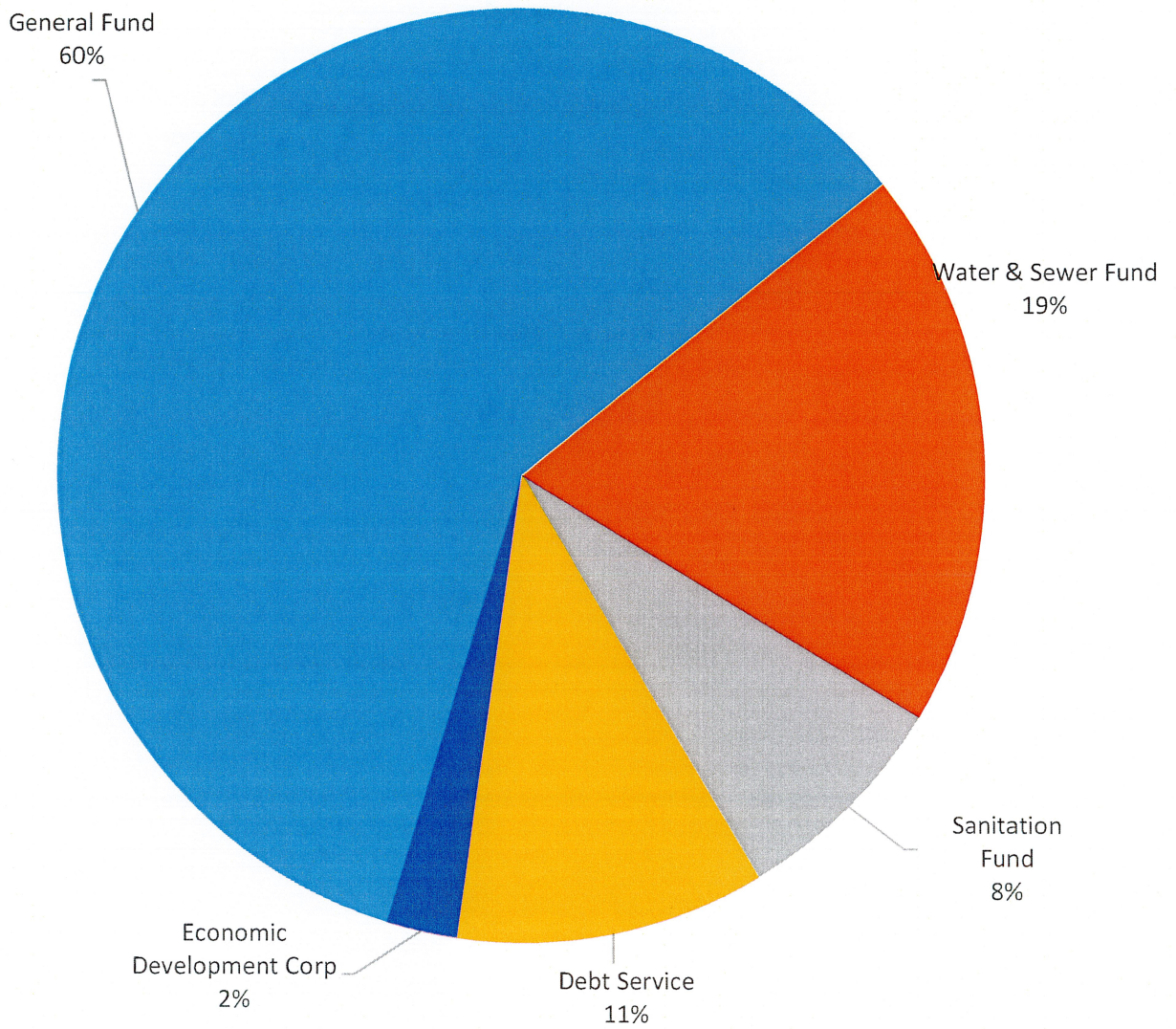
CONSOLIDATED BUDGET STATEMENT
FY 2018-2019

	<i>Estimated</i> <i>Beginning</i> <i>Fund Balance</i>	<i>FY 2018-19</i> <i>Revenue</i>	<i>FY 2018-19</i> <i>Expenditures</i>	<i>Estimated</i> <i>Ending</i> <i>Fund Balance</i>
General Fund	\$ 5,700,000	\$ 10,831,000	\$ 10,831,000	\$ 5,700,000
Water & Sewer Fund	450,000	3,524,000	3,524,000	450,000
Sanitation Fund	450,000	1,423,000	1,423,000	450,000
Debt Service Fund	1,000,000	1,961,000	1,961,000	1,000,000
Economic Development Corp	1,500,000	452,000	452,000	1,500,000
	\$9,100,000	\$18,191,000	\$18,191,000	\$9,100,000

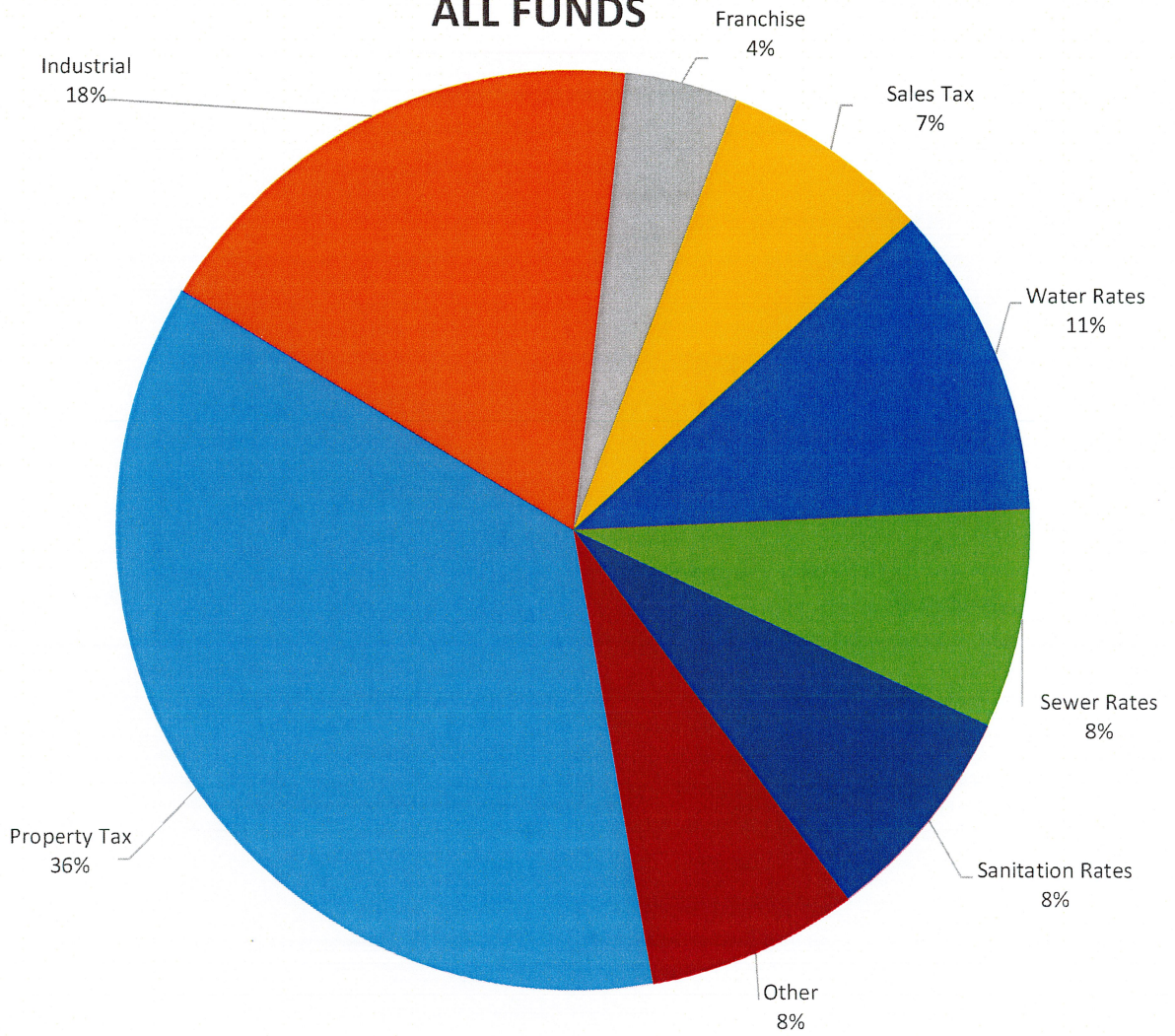
**SUMMARY OF EXPENDITURES
BY CHARACTER AND OBJECT CLASSIFICATION
FY 2018-2019**

FUND	Salaries & Benefits	Supplies	Contractual Services	Capital	Transfers	TOTAL
General Fund	\$ 7,428,000	\$ 447,580	\$ 2,566,320	\$ 189,100	\$ 200,000	\$ 10,831,000
Water & Sewer Fund	1,781,550	562,100	747,350	110,000	323,000	3,524,000
Sanitation Fund	557,800	181,200	249,000	261,000	174,000	1,423,000
Debt Service Fund	0	0	1,961,000	0	0	1,961,000
Economic Development	25,000	500	259,500	0	167,000	452,000
Total	\$ 9,792,350	\$ 1,191,380	\$ 5,783,170	\$ 560,100	\$ 864,000	\$ 18,191,000

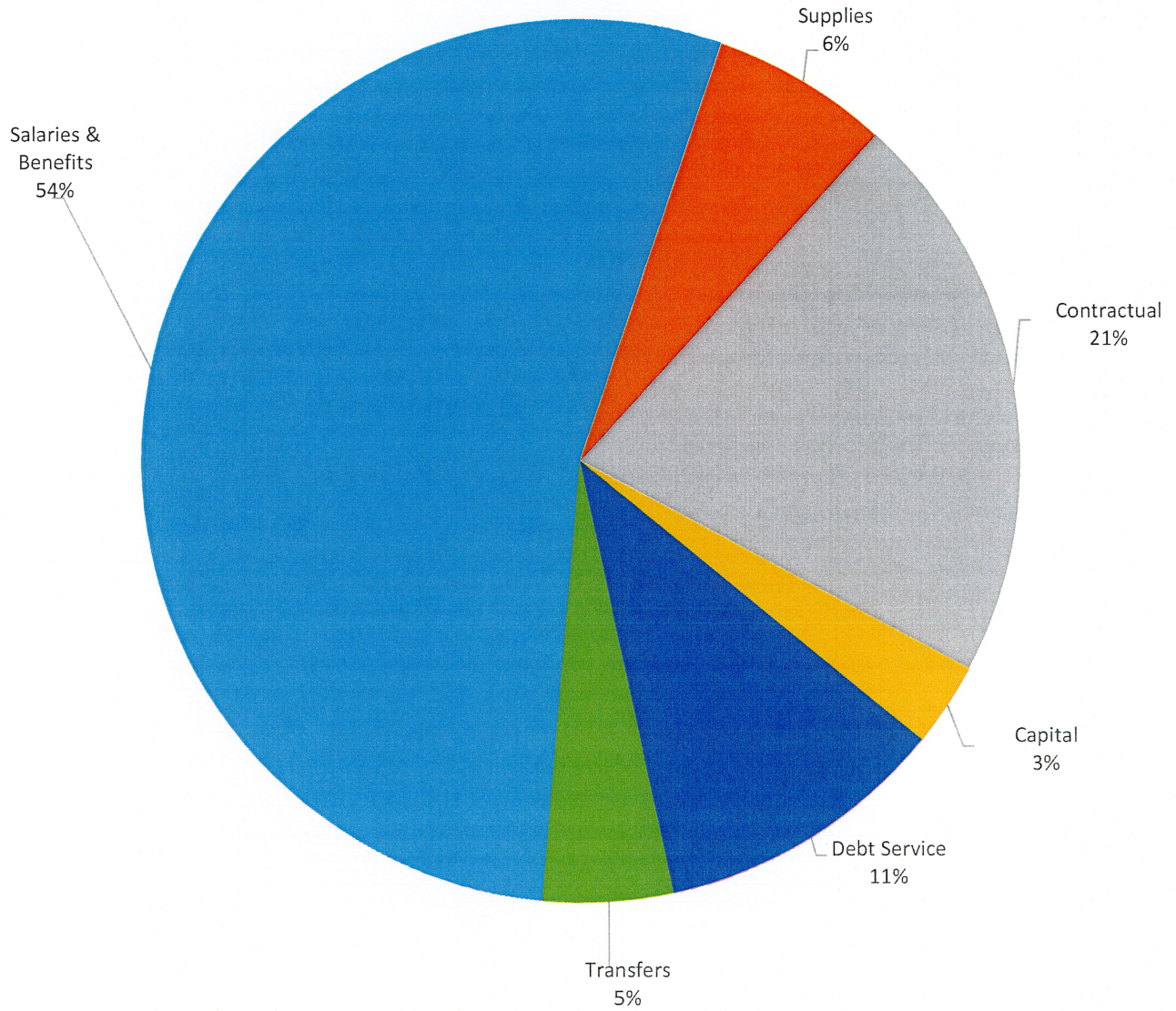
FY 2018-2019 BUDGET BY FUND



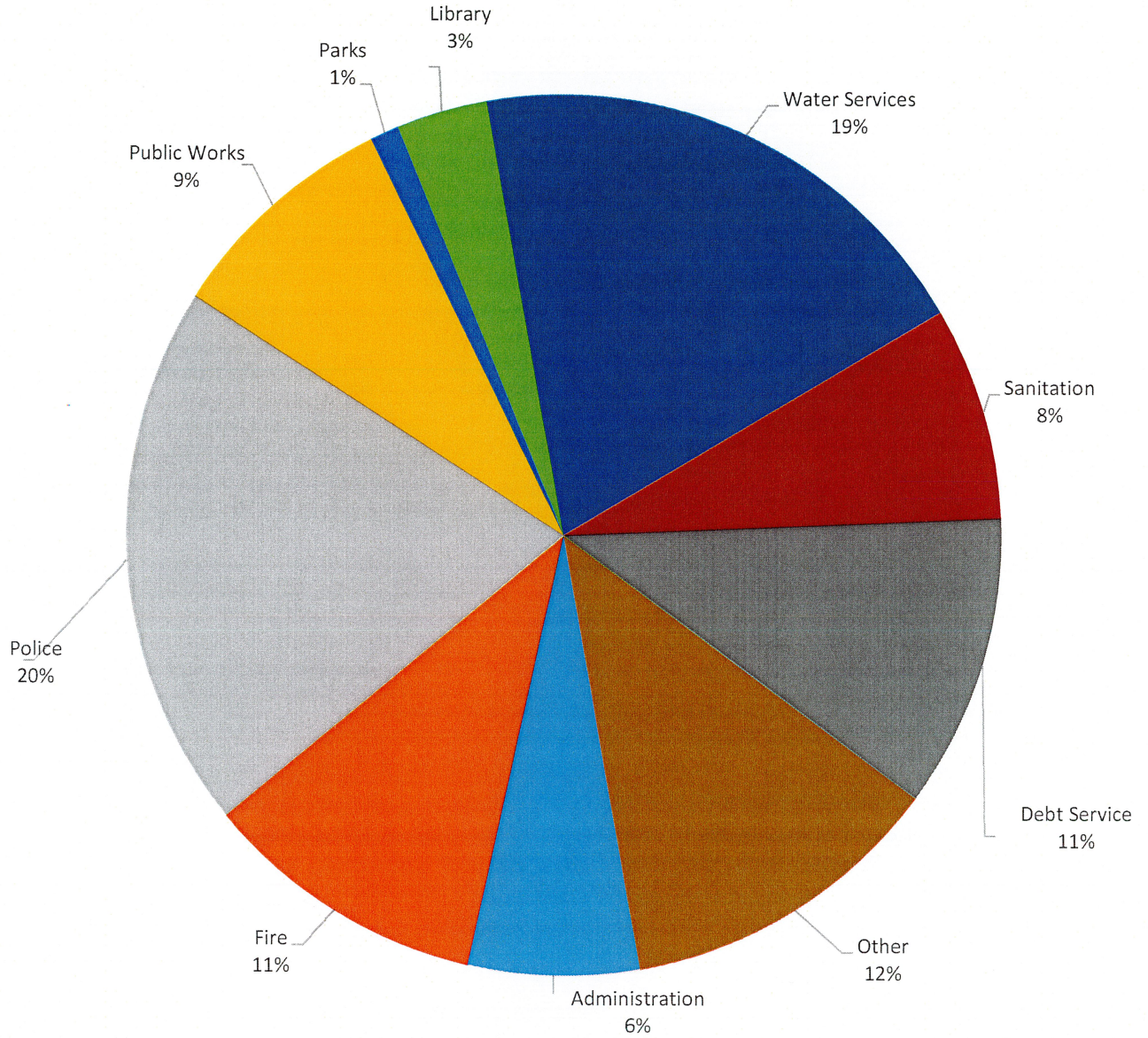
FY 2018-2019 REVENUE ALL FUNDS



FY 2018-2019 EXPENDITURES ALL FUNDS



FY 2018-2019 EXPENDITURES BY DEPARTMENT



**GENERAL
FUND**

GENERAL FUND - REVENUE & RESOURCES

		2016-2017	2017-2018	2018-2019
		ACTUAL	BUDGET	ADOPTED
CURRENT REVENUES				
TAXES				
1110	General Property Taxes - Current	\$ 4,280,579	\$ 4,600,000	\$ 4,710,000
1111	General Property Taxes - Delinquent	42,449	40,000	45,000
1112	Penalty & Interest	41,288	25,000	40,000
1113	Industrial Contracts - In-Lieu-of-Tax	2,590,503	2,692,000	3,300,000
1125	Retail Sales Tax	1,016,428	900,000	900,000
1127	Alcoholic Beverage Tax	22,412	30,000	30,000
1131	Gross Receipts Tax - Electric Company	420,575	400,000	420,000
1132	Gross Receipts Tax - Gas Company	96,322	100,000	100,000
1133	Gross Receipts Tax - Phone Company	48,612	52,000	52,000
1134	Gross Receipts Tax - Cable TV	159,381	160,000	160,000
	SUBTOTAL	8,718,549	8,999,000	9,757,000
LICENSES & PERMITS				
1201	Alcoholic Beverage	3,290	3,000	4,000
1202	Electricians' License	1,455	2,000	2,000
1208	Solicitors' License/Permit	67,104	35,000	35,000
1209	Excavation & Pipeline Permits	10,500	1,000	1,000
1210	Building Permits	65,953	40,000	53,000
1211	Plumbing and Gas Permits	13,307	5,000	5,000
1212	Electrical Permits	7,603	5,000	5,000
1213	Variance Request Fees	1,500	1,000	1,000
1214	Dog License and Pound Fees	2,380	1,000	1,000
1218	Ambulance/Taxi/Wrecker Permits	290	200	200
1219	Mobile Home Permits	0	200	200
	SUBTOTAL	173,382	93,400	107,400
INTERGOVERNMENTAL REVENUES				
1320	State Grants	46,406	0	0
1325	Program Income	2,667	15,000	15,000
1330	Emergency Management Grants	84,730	0	0
	SUBTOTAL	133,803	15,000	15,000
UTILITIES & ENTERPRISES				
1403	Rezoning and Subdivision Fees	950	700	2,000
1450	Vital Statistics	229	500	500
1477	Customer Service Fees - Library	6,019	4,500	4,550
1478	Customer Service Fees - Police	161	1,200	1,200
	SUBTOTAL	\$ 7,359	\$ 6,900	\$ 8,250

(continued) (continued)

CURRENT REVENUES (continued)		2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
FINES & FORFEITURES				
1501	Arrest Fees - Municipal Court	\$ 3,913	\$ 4,000	\$ 4,000
1510	Judicial Support Fee	28	500	500
1511	Indigent Defense Fee	172	0	0
1514	State Traffic Fees (STF)	652	2,000	3,500
1516	Transportation Code	1,132	2,000	2,000
1517	Child Safety (CS)	395	850	850
1518	Technology Fund	3,407	4,000	4,000
1520	Consolidated Court Cost (CCC)	3,486	10,000	13,000
1527	Court Security	2,551	3,000	3,000
1529	State Juror Reimbursement	347	1,000	1,000
1533	OMNI FTA Program	4,134	5,000	5,000
1550	Local Court Fees	115,084	100,000	150,000
	SUBTOTAL	135,301	132,350	186,850
MISCELLANEOUS				
1601	Interest Income	59,630	20,000	35,000
1604	Sale of Fixed Assets	0	1,000	1,000
1606	Insurance Claims	55,474	5,000	5,000
1607	Contributions	35,550	25,000	25,000
1608	SRO Contribution - ISD	0	0	125,000
1609	Library Fines & Fees	6,775	6,000	6,000
1612	Sale of Salvage	0	2,000	2,000
1617	Memorials - Library	3,345	1,500	1,500
1626	Property Rental Fees	83,389	80,000	83,000
1651	Miscellaneous Income	54,034	40,000	40,000
1652	Refund of Prior Years Expense	32,139	20,000	20,000
	SUBTOTAL	330,336	200,500	343,500
TRANSFERS				
1711	Transfer from Water & Sewer Fund	263,000	263,000	263,000
1715	Transfer from Sanitation Fund	100,000	150,000	150,000
		363,000	413,000	413,000
GRAND TOTAL REVENUES & RESOURCES		\$ 9,861,730	\$ 9,860,150	\$ 10,831,000

**ANALYSIS OF TAX LEVY
FISCAL YEAR 2018-2019**

Assessed Value of Real and Personal Property (Excluding Industrial Contracts)	\$913,921,215
Tax Rate per \$100 valuation	\$0.735000
Total Tax Levy	<u>\$6,717,321</u>
Estimated Collection (Adjusted 99%)	\$6,628,700

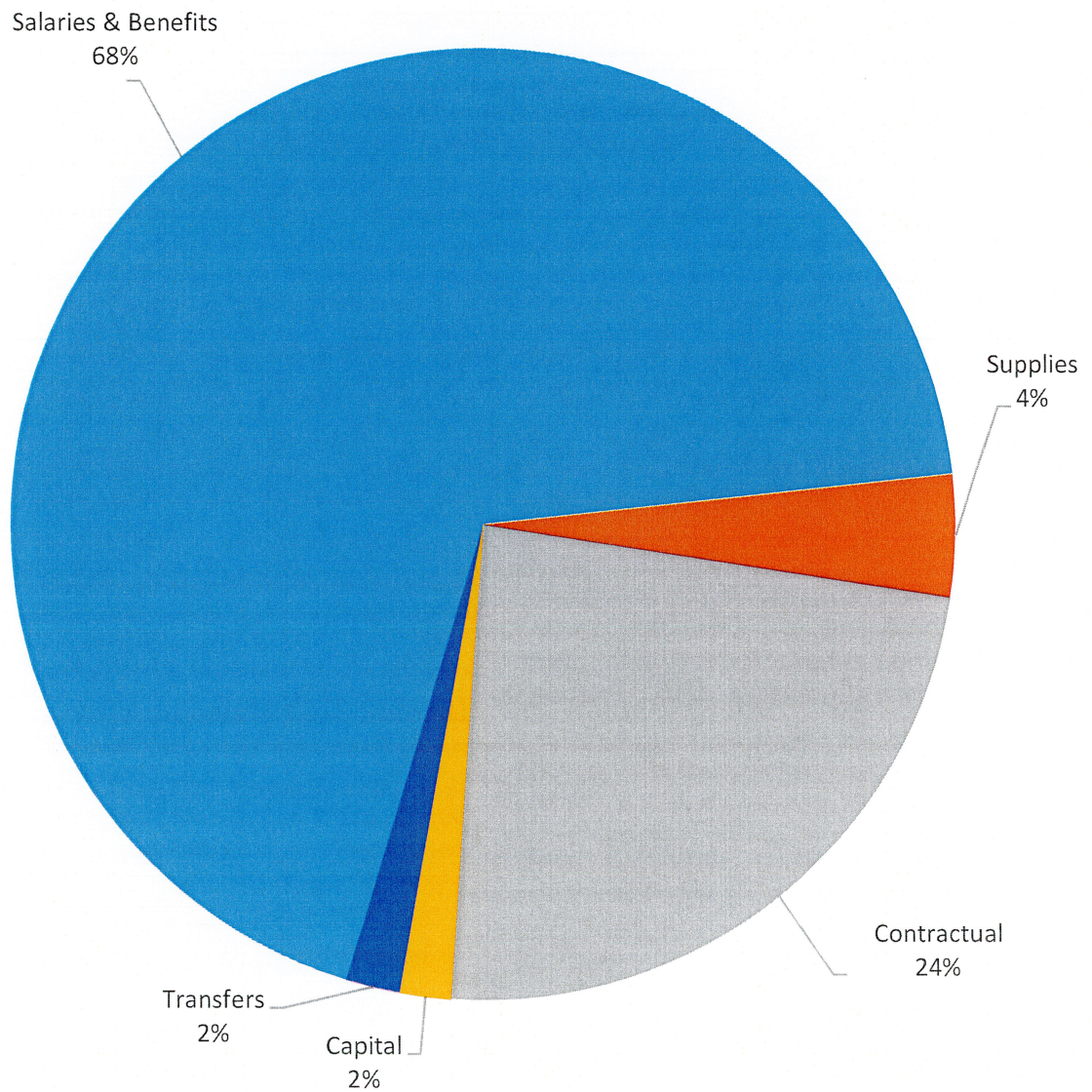
**DISTRIBUTION OF TAXES
FISCAL YEAR 2018-2019**

BY PURPOSE

Taxable Assessed Value	\$913,921,215
Current Levy	
General Fund	\$4,710,000
Debt Service	\$1,918,700
	<u>\$6,628,700</u>
Taxable Assessed Value (@ 75%)	
Industrial Contracts	
General Fund	<u>\$3,300,000</u>
TOTAL TAX AND INDUSTRIAL CONTRACTS REVENUE	<u><u>\$9,928,700</u></u>

General Fund	\$8,010,000
Debt Service Fund	<u>\$1,918,700</u>
TOTAL	<u><u>\$9,928,700</u></u>

FY 2018-2019 EXPENDITURES GENERAL FUND



**GENERAL FUND
SUMMARY OF EXPENDITURES
BY EXPENSE CLASSIFICATION**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 6,471,284	\$ 7,067,230	\$ 7,428,000
2200 Supplies	366,774	369,800	447,580
2300 Contractual Services	2,315,874	2,514,420	2,566,320
OPERATING EXPENDITURES	9,153,932	9,951,450	10,441,900
2400 Capital Outlay	132,557	78,100	189,100
2600 Transfers	550,000	200,000	200,000
GRAND TOTAL	\$ 9,836,489	\$ 10,229,550	\$ 10,831,000

**GENERAL FUND
SUMMARY OF EXPENDITURES
BY FUNCTION**

DEPARTMENT & DIVISION	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
GENERAL GOVERNMENT			
101 City Council	\$ 19,194	\$ 36,500	\$ 36,500
103 Municipal Administration	904,843	985,650	1,026,300
SUBTOTAL	924,037	1,022,150	1,062,800
PUBLIC SAFETY			
202 Fire	1,721,741	1,842,080	1,899,600
301 Police	3,233,858	3,327,940	3,650,600
350 Emergency Management	2,539	6,300	6,300
SUBTOTAL	4,958,138	5,176,320	5,556,500
PUBLIC WORKS			
402 Streets & Drainage	932,132	1,075,070	1,169,900
404 Inspections	147,209	162,840	165,800
407 Garage & Warehouse	235,360	231,420	234,900
SUBTOTAL	1,314,701	1,469,330	1,570,600
OTHER			
501 Parks	177,609	191,900	197,400
503 Senior Citizens	104,882	130,270	127,500
700 Library	541,822	583,080	609,700
800 Legal/Municipal Court	111,422	89,200	89,200
SUBTOTAL	935,735	994,450	1,023,800
901 Contingent	1,703,878	1,567,300	1,617,300
SUBTOTAL	1,703,878	1,567,300	1,617,300
GRAND TOTAL EXPENSES	\$ 9,836,489	\$ 10,229,550	\$ 10,831,000

GENERAL FUND
SUMMARY OF EXPENDITURES
BY FUNCTION AND EXPENSE CATEGORY

DEPARTMENT	Salaries & Benefits	Materials & Supplies	Contractual Services	Capital	Transfers	TOTAL
GENERAL GOVERNMENT						
101 City Council	\$ -	\$ 1,000	\$ 35,500	\$ -	\$ -	\$ 36,500
103 Municipal Administration	852,700	12,700	160,900	-	-	1,026,300
PUBLIC SAFETY						
202 Fire	1,681,100	38,600	107,400	72,500	-	1,899,600
301 Police	2,922,200	72,150	542,850	113,400	-	3,650,600
350 Emergency Management	-	1,500	4,800	-	-	6,300
PUBLIC WORKS						
402 Streets & Drainage	941,900	182,450	45,550	-	-	1,169,900
404 Inspections	138,800	3,800	23,200	-	-	165,800
407 Garage & Warehouse	171,100	36,100	27,700	-	-	234,900
OTHER						
501 Parks	141,400	38,800	17,200	-	-	197,400
503 Senior Citizens/Wright Building	93,500	3,100	30,900	-	-	127,500
700 Library	485,300	52,380	68,820	3,200	-	609,700
800 Legal/Municipal Court	0	0	89,200	-	-	89,200
901 Contingent	0	5,000	1,412,300	-	200,000	1,617,300
GRAND TOTAL EXPENSES	\$ 7,428,000	\$ 447,580	\$ 2,566,320	\$ 189,100	\$ 200,000	\$ 10,831,000

**GENERAL GOVERNMENT
CITY COUNCIL (101)**

<u>BUDGET SUMMARY</u>	2016-2017	2017-2018	2018-2019
	ACTUAL	BUDGET	ADOPTED
EXPENSES			
2200 Supplies	\$ 19	\$ 1,000	\$ 1,000
2300 Contractual Services	19,194	35,500	35,500
TOTAL EXPENSES	19,194	36,500	36,500
GRAND TOTAL	\$ 19,194	\$ 36,500	\$ 36,500

EXPENSE ACCOUNTS

- Mayor
- Councilmember (5)

OVERVIEW

The City Council consists of the Mayor and five (5) Council members and is the elected governing body of the City of Port Neches. The Mayor and Council members are elected at large and serve staggered three-year terms and are not restricted on the number of times they may run for office. The City Council is charged with formulating public policy, enacting local legislation, adopting the annual budget, and appointing the City Manager, City Attorney, and Municipal Court Judge.

**GENERAL GOVERNMENT
CITY COUNCIL (101)**

**2016-2017 2017-2018 2018-2019
ACTUAL BUDGET ADOPTED**

BUDGET DETAIL

SUPPLIES

2202 Department Supplies	\$	19	\$	500	\$	500
2219 Wearing Apparel		0		500		500
TOTAL SUPPLIES		19		1,000		1,000

CONTRACTUAL SERVICES

2305 Special Services		0		0		0
2310 Hire of Equipment		0		0		0
2311 Travel & Schools		80		3,000		3,000
2340 Expense Allowance		18,900		22,500		22,500
2342 City Elections		195		10,000		10,000
TOTAL CONTRACTUAL		19,175		35,500		35,500

\$ 19,194 \$ 36,500 \$ 36,500

GRAND TOTAL

**GENERAL GOVERNMENT
MUNICIPAL ADMINISTRATION (103)**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 749,092	\$ 812,050	\$ 852,700
2200 Supplies	12,241	12,700	12,700
2300 Contractual Services	143,510	160,900	160,900
TOTAL EXPENSES	904,843	985,650	1,026,300
2400 Capital Outlay	0	0	0
GRAND TOTAL	\$ 904,843	\$ 985,650	\$ 1,026,300

AUTHORIZED PERSONNEL

City Manager
Assistant City Manager
Finance Officer
City Secretary/Executive Assistant
Secretary/Clerk
Customer Service Clerk

OVERVIEW

Municipal Administration includes those functions related to the City Manager, Human Resources, Finance, and the City Secretary. These responsibilities provide for the administrative operations necessary to manage the overall services provided by the City. The City Manager is responsible for the implementation of policies and programs established by the City Council, development and administration of the annual budget, evaluation of policy alternatives, and overall management of the City. Human Resources is responsible for the various functions associated with personnel, risk management, and employee benefits. Finance provides the support necessary for financial administration, accounting and reporting, payroll, and cash management. The City Secretary is responsible for records management, election administration, and maintaining documentation of City Council proceedings.

**GENERAL GOVERNMENT
MUNICIPAL ADMINISTRATION (103)**

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2101 Regular	\$ 582,476	\$ 622,000	\$ 643,500
2102 Overtime	2,538	2,000	2,000
2107 Extra Help	160	6,900	6,900
2111 Retirement	70,091	75,000	80,000
2120 Social Security	40,713	48,100	50,000
2131 Insurance	45,863	50,000	55,000
2136 ICMA Retirement	7,251	8,050	15,300
TOTAL SALARIES & BENEFITS	749,092	812,050	852,700
SUPPLIES			
2202 Department Supplies	10,920	11,000	11,000
2215 Food, Meals	705	800	800
2219 Wearing Apparel	546	300	300
2239 Electrical Supplies & Light Fixtures	70	500	500
2241 Equipment Parts & Supplies	0	100	100
TOTAL SUPPLIES	12,241	12,700	12,700
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	10,287	25,000	25,000
2305 Special Services	992	1,500	1,500
2307 Utilities	14,826	13,500	13,500
2309 Postage	2,941	4,000	4,000
2310 Hire of Equipment	1,412	2,000	2,000
2311 Travel & Schools	6,216	9,400	9,400
2312 Advertising	0	500	500
2314 Printing & Binding	1,240	2,500	2,500
2320 R&M Buildings, Structures	2,857	2,500	2,500
2322 R&M Furniture & Fixtures	4,088	3,000	3,000
2324 R&M Machines & Equipment	15,259	12,000	12,000
2330 Dues, Memberships, Subscriptions	11,159	10,000	10,000
2364 Jefferson County Appraisal District	66,479	60,000	60,000
2369 Civil Service	5,754	15,000	15,000
TOTAL CONTRACTUAL	143,510	160,900	160,900
CAPITAL OUTLAY			
2407 Furniture & Fixtures	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0
GRAND TOTAL	\$ 904,843	\$ 985,650	\$ 1,026,300

PUBLIC SAFETY
FIRE DEPARTMENT (202)

BUDGET SUMMARY	2016-2017	2017-2018	2018-2019
	ACTUAL	BUDGET	ADOPTED
2100 Salaries & Benefits	\$ 1,521,261	\$ 1,680,480	\$ 1,681,100
2200 Supplies	39,049	38,600	38,600
2300 Contractual Services	139,104	107,400	107,400
TOTAL EXPENSES	1,699,414	1,826,480	1,827,100
2400 Capital Outlay	22,327	15,600	72,500
GRAND TOTAL	\$ 1,721,741	\$ 1,842,080	\$ 1,899,600

AUTHORIZED PERSONNEL

- Fire Chief/Fire Marshall/EMC
- Assistant Fire Chief/Asst. Fire Marshall
- Department Secretary
- Fire Captain (3)
- Fire Engineer (3)
- Firefighter (6)

OVERVIEW

The Fire Department provides firefighting , medical response support, and rescue services to the City and the surrounding area. Through the use of reciprocal agreements with Nederland and Groves, automatic mutual assistance is provided among the three (3) communities. Additionally, the Fire Department utilized volunteer firefighters to assist in responses to community residents. Specialized training has prepared the Fire Department to respond effectively during natural disasters and other area emergencies such as hazardous material incidents.

PUBLIC SAFETY
FIRE DEPARTMENT (202)

BUDGET DETAIL	2016-2017	2017-2018	2018-2019
	ACTUAL	BUDGET	ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 1,004,548	\$ 1,129,500	\$ 1,112,300
2102 Overtime	108,767	130,000	140,000
2105 SAFER	35,613	0	0
2111 Retirement	137,288	151,100	154,500
2120 Social Security	85,228	97,000	95,800
2131 Insurance	125,569	137,000	142,400
2136 ICMA Retirement	24,248	35,880	36,100
TOTAL SALARIES & BENEFITS	1,521,261	1,680,480	1,681,100
SUPPLIES			
2202 Department Supplies	10,592	9,600	9,600
2212 Chemicals	52	100	100
2215 Food, Meals	188	400	400
2219 Wearing Apparel	7,206	4,000	4,000
2221 Fuel	6,161	8,000	8,000
2236 Building Materials	336	500	500
2237 Personal Protective Equipment	6,015	6,500	6,500
2239 Electrical Supplies & Light Fixtures	453	300	300
2240 Motor Vehicle Parts & Supplies	3,628	5,000	5,000
2241 Equipment Parts & Supplies	1,113	1,200	1,200
2281 Minor Tools & Apparatus	3,305	3,000	3,000
TOTAL SUPPLIES	39,049	38,600	38,600
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	1,346	1,200	1,200
2305 Special Services	13,220	9,400	9,400
2307 Utilities	17,605	17,000	17,000
2309 Postage	658	800	800
2310 Hire of Equipment	1,899	1,600	1,600
2311 Travel & Schools	9,349	9,500	9,500
2312 Advertising	150	200	200
2314 Printing & Binding	171	200	200
2315 Uniform Maintenance	194	3,000	3,000
2317 Life Insurance - Volunteer Firefighters	7,151	12,500	12,500
2320 R&M Buildings, Structures	7,936	3,500	3,500
2321 R&M Radio & Communication Equipment	2,172	2,000	2,000
2322 R&M Furniture & Fixtures	1,902	2,000	2,000
2323 R&M Motor Vehicles	28,540	25,000	25,000
2324 R&M Machines & Equipment	9,176	4,200	4,200
2327 Licenses & Permits	1,705	2,800	2,800
2330 Dues, Memberships, Subscriptions	2,499	3,000	3,000
2334 Volunteer Fire Department	10,004	8,000	8,000
2385 Program Expense	23,427	1,500	1,500
TOTAL CONTRACTUAL	139,104	107,400	107,400
CAPITAL OUTLAY			
2410 Motor Vehicles	0	0	50,000
2416 Radio & Communication Equipment	0	0	0
2451 Specialized Equipment	22,327	15,600	22,500
TOTAL CAPITAL OUTLAY	22,327	15,600	72,500
GRAND TOTAL	\$ 1,721,741	\$ 1,842,080	\$ 1,899,600

**PUBLIC SAFETY
POLICE DEPARTMENT (301)**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 2,524,342	\$ 2,683,640	\$ 2,922,200
2200 Supplies	87,101	72,150	72,150
2300 Contractual Services	557,834	535,850	542,850
TOTAL EXPENSES	3,169,277	3,291,640	3,537,200
2400 Capital Outlay	64,581	36,300	113,400
GRAND TOTAL	\$ 3,233,858	\$ 3,327,940	\$ 3,650,600

AUTHORIZED PERSONNEL

- Police Chief
- Assistant Chief of Police
- Captain
- Sergeant (5)
- Police Officer (12)
- School Resource Officer - SRO (1)
- Department Secretary
- Court Clerk
- Animal Control Officer
- Part-time Clerk (2)
- School Crossing Guard (4)

OVERVIEW

The Police Department is charged with enforcing Federal, State, and local laws within the City of Port Neches. This is accomplished through a proactive program designed to minimize and deter the occurrence of criminal activity, to recover and return stolen articles, to facilitate the safe and orderly movement of people and vehicles, to assist persons who cannot care for themselves, and to arrange delivery of immediate emergency services. The Police Department responds to calls relating to suspected criminal and noncriminal activities and conducts all necessary investigations. The main focus of the department is the investigation of crime and the successful apprehension and prosecution of criminal offenders. In addition, the Police Department maintains all records, accident reports, and prepares reports for State and Federal agencies as required.

PUBLIC SAFETY - POLICE DEPARTMENT (301)

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 1,704,632	\$ 1,793,000	\$ 1,988,800
2102 Overtime	193,583	200,000	200,000
2107 Extra Help	3,853	10,000	7,800
2111 Retirement	222,153	239,000	264,000
2120 Social Security	140,188	153,000	168,500
2131 Insurance	208,325	234,000	229,600
2136 ICMA Retirement	51,608	54,640	63,500
TOTAL SALARIES & BENEFITS	2,524,342	2,683,640	2,922,200
SUPPLIES			
2202 Department Supplies	17,251	17,000	17,000
2215 Food, Meals	198	1,000	1,000
2219 Wearing Apparel	15,611	14,000	14,000
2221 Fuel	32,075	30,000	30,000
2224 Investigative Support	3,524	2,500	2,500
2236 Materials	0	200	200
2239 Electrical Supplies & Light Fixtures	0	250	250
2240 Motor Vehicle Parts & Supplies	11,856	6,500	6,500
2241 Equipment Parts & Supplies	80	500	500
2281 Minor Tools & Apparatus	6,506	200	200
TOTAL SUPPLIES	87,101	72,150	72,150
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	1,632	4,500	4,500
2305 Special Services	16,231	7,500	7,500
2307 Utilities	18,620	18,000	18,000
2309 Postage	946	1,600	1,600
2310 Hire of Equipment	0	3,000	3,000
2311 Travel & Schools	9,435	10,000	10,000
2312 Advertising	0	500	500
2314 Printing & Binding	464	500	500
2315 Uniform Maintenance	559	1,800	1,800
2320 R&M Buildings, Structures	1,236	2,500	2,500
2321 R&M Radio & Communication Equipment	1,620	1,800	1,800
2322 R&M Furniture & Fixtures	450	2,000	2,000
2323 R&M Motor Vehicles	1,695	3,000	3,000
2324 R&M Machines & Equipment	4,029	4,000	4,000
2327 Licenses and Permits	0	500	500
2330 Dues, Memberships, Subscriptions	4,010	3,650	3,650
2333 Central Dispatching	408,572	435,000	440,700
2377 Animal Shelter/Crematorium	8,711	15,000	15,000
2378 County Jail Fees	40,659	21,000	21,000
2385 Program Expense	38,965	0	1,300
TOTAL CONTRACTUAL	557,834	535,850	542,850
CAPITAL OUTLAY			
2410 Motor Vehicles/ Radar Equipment	64,581	36,300	70,000
2420 SRO Equipment	0	0	43,400
TOTAL CAPITAL OUTLAY	64,581	36,300	113,400
GRAND TOTAL	\$ 3,233,858	\$ 3,327,940	\$ 3,650,600

**PUBLIC SAFETY
EMERGENCY MANAGEMENT (350)**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2200 Supplies	\$ 1,106	\$ 1,500	\$ 1,500
2300 Contractual Services	1,433	4,800	4,800
TOTAL EXPENSES	2,539	6,300	6,300
 GRAND TOTAL	 \$ 2,539	 \$ 6,300	 \$ 6,300

OVERVIEW

Emergency Management includes those functions related to preparation for disaster situations.

**PUBLIC SAFETY
EMERGENCY MANAGEMENT (350)**

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SUPPLIES			
2202 Department Supplies	\$ 0	\$ 500	\$ 500
2215 Food, Meals	1,106	1,000	1,000
TOTAL SUPPLIES	1,106	1,500	1,500
CONTRACTUAL SERVICES			
2305 Special Services	0	0	0
2310 Hire of Equipment	0	200	200
2311 Travel & Schools	1,433	1,800	1,800
2314 Printing & Binding	0	100	100
2321 R&M Radio & Communication Equipment	0	2,450	2,450
2324 R&M Machines & Equipment	0	100	100
2330 Dues, Memberships, Subscriptions	0	150	150
TOTAL CONTRACTUAL	1,433	4,800	4,800
GRAND TOTAL	\$ 2,539	\$ 6,300	\$ 6,300

**PUBLIC WORKS
STREETS & DRAINAGE (402)**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
EXPENSES			
2100 Salaries & Benefits	\$ 760,458	\$ 897,770	\$ 941,900
2200 Supplies	106,763	108,750	182,450
2300 Contractual Services	40,275	45,550	45,550
TOTAL EXPENSES	907,496	1,052,070	1,169,900
2400 Capital Outlay	24,636	23,000	0
GRAND TOTAL	\$ 932,132	\$ 1,075,070	\$ 1,169,900

AUTHORIZED PERSONNEL

- Public Works Director
- Streets Supervisor
- Equipment Operator
- Laborer (7)
- Department Secretary

OVERVIEW

The Streets and Drainage Department is responsible for the activities associated with street repair and rehabilitation, sidewalk repair, right of way maintenance, street sign maintenance, and drainage improvements. In times of emergency, the Streets and Drainage Department provides repair and cleanup services throughout the City.

STREETS & DRAINAGE (402)

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 537,242	\$ 627,500	\$ 659,600
2102 Overtime	3,897	4,100	4,100
2107 Extra Help	32,037	39,000	38,400
2111 Retirement	64,848	75,700	82,200
2120 Social Security	42,443	51,300	53,700
2131 Insurance	65,966	82,970	85,300
2136 ICMA Retirement	14,025	17,200	18,600
TOTAL SALARIES & BENEFITS	760,458	897,770	941,900
SUPPLIES			
2202 Department Supplies	4,057	4,300	4,300
2212 Chemicals	275	500	500
2215 Food, Meals	1,226	1,700	1,700
2219 Wearing Apparel	2,771	3,050	3,050
2221 Fuel	9,424	11,000	11,000
2234 Traffic & Street Signs	3,408	5,000	5,000
2236 Street/Sidewalk/Building Materials	70,068	61,300	135,000
2240 Motor Vehicle Parts & Supplies	3,987	6,000	6,000
2241 Equipment Parts & Supplies	3,678	6,000	6,000
2249 Storm Sewers	5,604	7,000	7,000
2281 Minor Tools & Apparatus	2,265	2,900	2,900
TOTAL SUPPLIES	106,763	108,750	182,450
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	12,781	7,000	7,000
2305 Special Services	0	0	0
2309 Postage	200	500	500
2310 Hire of Equipment	12,238	15,000	15,000
2311 Travel & Schools	3,208	5,000	5,000
2321 R&M Radio & Communication Equipment	0	1,000	1,000
2323 R&M Motor Vehicles	7,716	2,150	2,150
2324 R&M Machines & Equipment	590	900	900
2327 Licenses & Permits	212	1,000	1,000
2330 Dues, Memberships, Subscriptions	906	1,000	1,000
2336 Signal Systems	1,449	500	500
2365 Sidewalk Repairs	0	10,000	10,000
2370 Tree Trimming	975	1,500	1,500
TOTAL CONTRACTUAL	40,275	45,550	45,550
CAPITAL OUTLAY			
2410 Motor Vehicles	24,636	23,000	0
2451 Specialized Equipment	0	0	0
TOTAL CAPITAL OUTLAY	24,636	23,000	0
GRAND TOTAL	\$ 932,132	\$ 1,075,070	\$ 1,169,900

**PUBLIC WORKS
INSPECTIONS (404)**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 129,239	\$ 136,040	\$ 138,800
2200 Supplies	3,985	2,900	3,800
2300 Contractual Services	13,985	23,900	23,200
TOTAL EXPENSES	147,209	162,840	165,800
2400 Capital Outlay	0	0	0
GRAND TOTAL	\$ 147,209	\$ 162,840	\$ 165,800

AUTHORIZED PERSONNEL

Building Official

OVERVIEW

The Inspections Department is responsible for the enforcement of regulatory ordinances relating to the construction, renovation, and maintenance of buildings and structures within the City of Port Neches. Additionally, this department is also responsible for administration of zoning regulations and requirements.

**PUBLIC WORKS
INSPECTIONS (404)**

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2101 Regular	\$ 87,069	\$ 91,340	\$ 98,300
2102 Overtime	464	1,600	0
2107 Extra Help	12,850	12,000	8,000
2111 Retirement	10,472	11,000	12,200
2120 Social Security	7,323	7,600	8,100
2131 Insurance	10,623	12,000	11,600
2136 ICMA Retirement	438	500	600
TOTAL SALARIES & BENEFITS	129,239	136,040	138,800
SUPPLIES			
2202 Department Supplies	2,937	1,000	1,700
2215 Food, Meals	0	0	0
2219 Wearing Apparel	97	200	300
2221 Fuel	893	1,000	1,000
2240 Motor Vehicle Parts & Supplies	0	500	500
2241 Equipment Parts & Supplies	0	0	0
2281 Minor Tools & Apparatus	58	200	300
TOTAL SUPPLIES	3,985	2,900	3,800
CONTRACTUAL SERVICES			
2302 Consultants & Professional Services	0	300	300
2305 Special Services	0	0	0
2309 Postage	1,650	2,000	2,000
2311 Travel & Schools	697	2,400	2,000
2314 Printing & Binding	0	600	300
2321 R&M Radio & Communication Equipment	0	100	100
2323 R&M Motor Vehicles	8	200	200
2324 R&M Machines and Equipment	0	250	250
2326 Demolition	11,300	17,500	17,500
2327 Licenses & Permits	240	250	250
2330 Dues, Memberships, Subscriptions	90	300	300
TOTAL CONTRACTUAL	13,985	23,900	23,200
CAPITAL			
2469 Maps - Zoning & Block	0	0	0
TOTAL CAPITAL	0	0	0
GRAND TOTAL	\$ 147,209	\$ 162,840	\$ 165,800

**PUBLIC WORKS
GARAGE & WAREHOUSE (407)**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 160,462	\$ 167,620	\$ 171,100
2200 Supplies	37,048	36,100	36,100
2300 Contractual Services	37,850	27,700	27,700
TOTAL EXPENSES	235,360	231,420	234,900
2400 Capital Outlay	0	0	0
GRAND TOTAL	\$ 235,360	\$ 231,420	\$ 234,900

AUTHORIZED PERSONNEL

Mechanic (2)

OVERVIEW

Garage and Warehouse is responsible for maintaining City vehicles and equipment utilized in the delivery of public services.

PUBLIC WORKS
GARAGE & WAREHOUSE (407)

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 118,836	\$ 124,200	\$ 126,700
2102 Overtime	1,568	1,220	1,000
2111 Retirement	14,422	15,000	15,800
2120 Social Security	9,179	9,500	9,800
2131 Insurance	11,641	12,700	12,700
2136 ICMA Retirement	4,816	5,000	5,100
TOTAL SALARIES & BENEFITS	160,462	167,620	171,100
SUPPLIES			
2202 Department Supplies	8,849	9,000	9,000
2215 Food, Meals	0	100	100
2219 Wearing Apparel	360	500	500
2221 Fuel	1,224	1,800	1,800
2236 Street/Sidewalk/Building Materials	0	500	500
2239 Electrical Supplies & Light Fixtures	27	200	200
2240 Motor Vehicle Parts & Supplies	19,576	17,500	17,500
2241 Equipment Parts & Supplies	4,361	3,000	3,000
2281 Minor Tools & Apparatus	2,651	3,500	3,500
TOTAL SUPPLIES	37,048	36,100	36,100
CONTRACTUAL SERVICES			
2305 Special Services	39	200	200
2307 Utilities	23,332	20,000	20,000
2310 Hire of Equipment	488	500	500
2311 Travel & Schools	0	100	100
2315 Uniform Maintenance	2,521	1,700	1,700
2320 R&M Buildings, Structures	3,258	2,000	2,000
2322 R&M Furniture & Fixtures	150	200	200
2323 R&M Motor Vehicles	22	500	500
2324 R&M Machines & Equipment	7,950	2,500	2,500
2330 Dues, Memberships, Subscriptions	90	0	0
TOTAL CONTRACTUAL	37,850	27,700	27,700
CAPITAL OUTLAY			
2451 Specialized Equipment	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0
GRAND TOTAL	\$ 235,360	\$ 231,420	\$ 234,900

**PUBLIC WORKS
PARKS (501)**

<u>BUDGET SUMMARY</u>	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 117,278	\$ 136,500	\$ 141,400
2200 Supplies	28,123	38,200	38,800
2300 Contractual Services	14,659	17,200	17,200
TOTAL EXPENSES	160,060	191,900	197,400
2400 Capital Outlay	17,549	0	0
GRAND TOTAL	\$ 177,609	\$ 191,900	\$ 197,400

AUTHORIZED PERSONNEL

Laborer (2)

OVERVIEW

The Parks Department is responsible for maintaining park facilities and other City owned properties. Maintenance responsibilities include mowing, trimming, weed control, landscaping, and beautification.

**PUBLIC WORKS
PARKS (501)**

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 80,461	\$ 92,100	\$ 97,600
2102 Overtime	4,945	3,000	3,000
2107 Extra Help	926	3,800	2,000
2111 Retirement	10,153	11,600	12,400
2120 Social Security	6,280	7,600	8,000
2131 Insurance	13,399	17,700	17,700
2136 ICMA Retirement	1,114	700	700
TOTAL SALARIES & BENEFITS	117,278	136,500	141,400
SUPPLIES			
2202 Department Supplies	4,455	7,500	7,500
2212 Chemicals	889	1,600	1,600
2215 Food, Meals	0	100	100
2219 Wearing Apparel	319	700	700
2221 Fuel	4,194	5,000	5,000
2236 Street/Sidewalk/Building Materials	356	5,000	5,000
2239 Electrical Supplies & Light Fixtures	42	300	300
2240 Motor Vehicle Parts & Supplies	1,186	700	700
2241 Equipment Parts & Supplies	6,548	3,500	4,100
2263 Playground Equipment Supplies	7,938	10,000	10,000
2281 Minor Tools & Apparatus	2,196	3,800	3,800
TOTAL SUPPLIES	28,123	38,200	38,800
CONTRACTUAL SERVICES			
2305 Special Services	86	200	200
2307 Utilities	11,754	12,000	12,000
2309 Postage	100	200	200
2310 Hire of Equipment	904	1,500	1,500
2311 Travel & Schools	360	400	400
2320 R&M Buildings, Structures	376	500	500
2322 R&M Furniture & Fixtures	0	500	500
2323 R&M Motor Vehicles	57	500	500
2324 R&M Machines & Equipment	511	650	650
2327 Licenses & Permits	111	100	100
2330 Dues, Memberships, Subscriptions	0	50	50
2370 Tree Trimming	400	600	600
TOTAL CONTRACTUAL	14,659	17,200	17,200
CAPITAL OUTLAY			
2410 Motor Vehicles	0	0	0
2412 Park Equipment	17,549	0	0
TOTAL CAPITAL OUTLAY	17,549	0	0
GRAND TOTAL	\$ 177,609	\$ 191,900	\$ 197,400

**COMMUNITY ENRICHMENT
SENIOR CITIZENS CENTER /WRIGHT BUILDING (503)**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 83,234	\$ 91,700	\$ 93,500
2200 Supplies	658	3,100	3,100
2300 Contractual Services	20,990	35,470	30,900
TOTAL EXPENSES	104,882	130,270	127,500
2400 Capital Outlay	0	0	0
GRAND TOTAL	\$ 104,882	\$ 130,270	\$ 127,500

AUTHORIZED PERSONNEL

Senior Citizens Coordinator

OVERVIEW

The Senior Citizens Center/Wright Building provides services and activities for senior Port Neches residents. In addition to providing daily meals, the Senior Citizens Center offers various programs, educational information, and recreational opportunities.

COMMUNITY ENRICHMENT
SENIOR CITIZENS CENTER /WRIGHT BUILDING

BUDGET DETAIL	2016-2017	2017-2018	2018-2019
	ACTUAL	BUDGET	ADOPTED
SALARIES & BENEFITS			
2101 Regular	\$ 59,969	\$ 65,200	\$ 66,500
2102 Overtime	0	1,000	1,000
2107 Extra Help	2,996	3,100	3,100
2111 Retirement	7,153	8,000	8,400
2120 Social Security	4,738	5,300	5,400
2131 Insurance	5,994	6,400	6,400
2136 ICMA Retirement	2,384	2,700	2,700
TOTAL SALARIES & BENEFITS	83,234	91,700	93,500
SUPPLIES			
2202 Department Supplies	658	1,000	1,000
2219 Wearing Apparel	0	50	50
2236 Materials	0	100	100
2239 Electrical Supplies & Light Fixtures	0	450	450
2241 Equipment Parts & Supplies	0	1,500	1,500
TOTAL SUPPLIES	658	3,100	3,100
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	0	100	100
2305 Special Services	49	1,000	1,000
2307 Utilities	11,482	9,000	9,000
2309 Postage	200	300	300
2311 Travel & Schools	0	500	500
2314 Printing & Binding	0	200	200
2320 R&M Buildings, Structures	4,917	6,320	1,755
2322 R&M Furniture & Fixtures	1,227	2,000	2,000
2324 R&M Machines & Equipment	1,719	11,000	11,000
2330 Dues & Subscriptions	45	50	45
2385 Program Expense	1,351	5,000	5,000
TOTAL CONTRACTUAL	20,990	35,470	30,900
TOTAL CAPITAL OUTLAY	0	0	0
GRAND TOTAL	\$ 104,882	\$ 130,270	\$ 127,500

**COMMUNITY ENRICHMENT
LIBRARY (700)**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 425,918	\$ 461,430	\$ 485,300
2200 Supplies	50,353	49,800	52,380
2300 Contractual Services	62,087	68,650	68,820
TOTAL EXPENSES	538,358	579,880	606,500
2400 Capital Outlay	3,464	3,200	3,200
GRAND TOTAL	\$ 541,822	\$ 583,080	\$ 609,700

AUTHORIZED PERSONNEL

- Library Director
- Librarian Assistant (4)
- Part-time Assistant (4)

OVERVIEW

The Library is responsible for providing a variety of educational and recreational media to the City's residents. This facility maintains a large collection of books, magazines, newspapers, and reference guides. The collection also includes paperback books, records, tapes, and videocassettes. The Library offers both adult and youth programming.

**COMMUNITY ENRICHMENT
LIBRARY (700)**

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2101 Regular	\$ 317,751	\$ 337,000	\$ 352,600
2102 Overtime	88	1,000	1,000
2107 Extra Help	2,828	3,500	3,300
2111 Retirement	33,010	41,000	43,800
2120 Social Security	23,432	26,500	27,300
2131 Insurance	43,833	47,000	52,000
2136 ICMA Retirement	4,976	5,430	5,300
TOTAL SALARIES & BENEFITS	425,918	461,430	485,300
SUPPLIES			
2202 Department Supplies	11,153	9,500	10,000
2215 Food, Meals	160	250	250
2239 Electrical Supplies & Light Fixtures	0	200	250
2241 Equipment Parts & Supplies	133	1,500	1,000
2272 Library Materials	37,591	38,150	40,480
2281 Minor Tools & Apparatus	1,316	200	400
TOTAL SUPPLIES	50,353	49,800	52,380
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	186	250	250
2305 Special Services	1,755	2,500	2,700
2307 Utilities	20,474	19,000	19,000
2309 Postage	1,806	2,300	2,300
2310 Hire of Equipment	4,800	5,500	5,000
2311 Travel & Schools	1,519	2,250	2,350
2314 Printing & Binding	0	200	200
2320 R&M Buildings, Structures	6,559	10,000	8,000
2322 R&M Furniture & Fixtures	744	1,300	1,300
2324 R&M Machines & Equipment	1,134	1,700	2,100
2330 Dues, Memberships, Subscriptions	137	150	520
2376 HALAN Annual Fees	19,747	20,400	21,400
2385 Program Expense	3,226	3,100	3,700
TOTAL CONTRACTUAL	62,087	68,650	68,820
CAPITAL OUTLAY			
2474 Library Memorials	3,464	3,200	3,200
TOTAL CAPITAL OUTLAY	3,464	3,200	3,200
GRAND TOTAL	\$ 541,822	\$ 583,080	\$ 609,700

**GENERAL GOVERNMENT
LEGAL/MUNICIPAL COURT (800)**

<u>BUDGET SUMMARY</u>	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2200 Supplies	0	0	0
2300 Contractual Services	\$ 111,094	\$ 89,200	\$ 89,200
TOTAL EXPENSES	111,094	89,200	89,200
GRAND TOTAL	\$ 111,094	\$ 89,200	\$ 89,200

EXPENSE ACCOUNTS

City Judge	\$2,045 /month
City Attorney	\$2,750 /month
City Prosecutor	\$800 /month

OVERVIEW

Legal/Municipal Court allows for the allocation of funds pertaining to legal matters involving the City of Port Neches.

**GENERAL GOVERNMENT
LEGAL/MUNICIPAL COURT (800)**

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2202 Supplies	\$ 328	\$ 0	\$ 0
 CONTRACTUAL SERVICES			
2303 Legal Fees	\$ 76,306	\$ 55,000	\$ 55,000
2311 Travel & Schools	1,035	1,400	1,400
2330 Dues & Subscriptions	72	100	100
2353 Court Allowance	450	100	100
2371 Court Prosecutor	9,600	9,600	9,600
2372 City Judge	23,631	23,000	23,000
TOTAL CONTRACTUAL	111,094	89,200	89,200
 GRAND TOTAL	 \$ 111,422	 \$ 89,200	 \$ 89,200

GENERAL FUND - CONTINGENT (901)

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries	\$ 0	\$ 0	\$ 0
2200 Supplies	0	5,000	5,000
2300 Contractual Services	1,153,878	1,362,300	1,412,300
TOTAL EXPENSES	1,153,878	1,367,300	1,417,300
2400 Capital Outlay	0	0	0
2600 Transfers	550,000	200,000	200,000
GRAND TOTAL	\$ 1,703,878	\$ 1,567,300	\$ 1,617,300

OVERVIEW

Contingent includes appropriations for specialized activities and payments, which are not necessarily department specific and/or require a centralized accounting, that provide direct benefit to the citizens of Port Neches.

GENERAL FUND - CONTINGENT (901)

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2115 Compensation Study	\$ 0	\$ 0	\$ 0
TOTAL SALARIES & BENEFITS	0	0	0
SUPPLIES			
2202 Department Supplies	\$ 0	\$ 5,000	\$ 5,000
TOTAL SUPPLIES	0	5,000	5,000
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	41,697	20,000	20,000
2304 Information Support System	63,221	60,000	60,000
2305 Special Services	12,280	15,000	15,000
2308 Telephone	51,130	50,000	50,000
2312 Advertising	6,216	5,000	5,000
2316 Workers Compensation Insurance	81,423	80,000	80,000
2318 Insurance	147,537	307,400	307,400
2320 Leased Building Expenses	5,782	30,000	30,000
2324 R&M Machines & Equipment	0	1,000	1,000
2325 Repairs Insurance	0	10,000	10,000
2329 Janitorial Services	49,943	50,000	50,000
2330 Dues, Memberships, Subscriptions	4,146	5,000	5,000
2338 Retiree Insurance Premium -City	405,000	450,000	500,000
2341 Chamber of Commerce	8,400	8,400	8,400
2345 Riverfest Contributions	1,954	45,000	45,000
2349 Ball Leagues	0	5,000	5,000
2356 Stormwater Management	13,592	15,000	15,000
2357 Street and Traffic Utilities	140,336	130,000	130,000
2358 Public Safety Radio System	14,795	30,000	30,000
2368 Employee Assistance Program	5,110	5,500	5,500
2380 Contingent	64,622	30,000	30,000
2381 Port Security Match	31,678	0	0
2390 Riverfront Development Authority	5,016	10,000	10,000
TOTAL CONTRACTUAL	1,153,878	1,362,300	1,412,300
CAPITAL OUTLAY			
2454 Computer Equipment	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0
TRANSFERS			
2611 Transfer to W/S #11	0	0	0
2614 Transfer to Sick Leave #14	400,000	200,000	200,000
2626 Transfer to W/S #26	150,000	0	0
TOTAL TRANSFERS	550,000	200,000	200,000
GRAND TOTAL	\$ 1,703,878	\$ 1,567,300	\$ 1,617,300

**ENTERPRISE
FUNDS**

**WATER & SEWER FUND
SANITATION FUND**

**WATER AND SEWER FUND
BUDGET SUMMARY**

FISCAL YEAR 2018-2019

RESOURCES

Water Service	\$ 2,000,000
Sewer Service	1,400,000
Other	124,000

GRAND TOTAL RESOURCES AND RESERVES	\$ 3,524,000
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EXPENDITURES

Operating Expenses	\$ 3,091,000
Contingency	0
Capital	110,000
Transfers	323,000

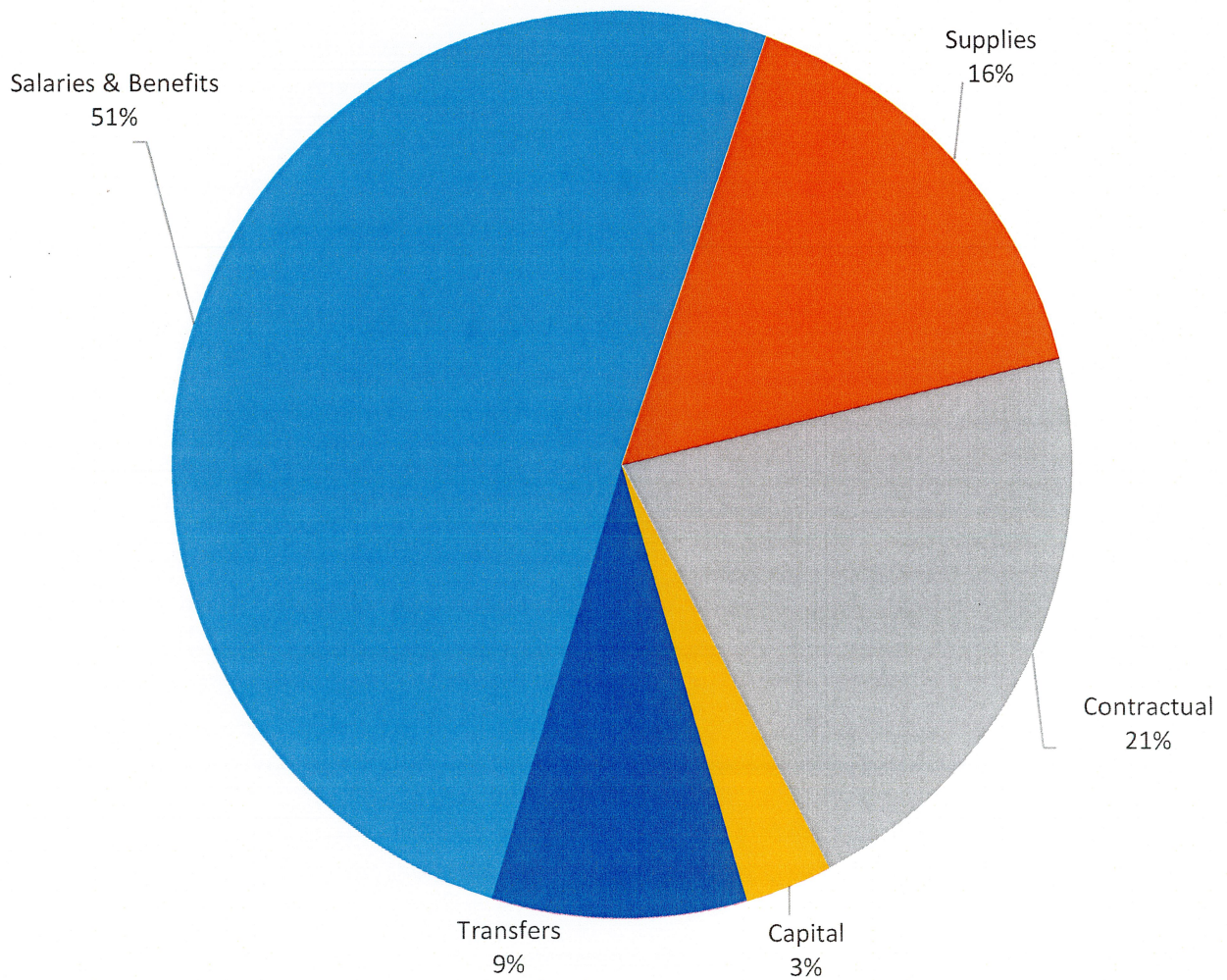
GRAND TOTAL EXPENDITURES	\$ 3,524,000
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USE OF FUND BALANCE	\$ 0
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**WATER AND SEWER FUND
REVENUES AND RESERVES DETAIL**

	2016-2017	2017-2018	2018-2019
	ACTUAL	BUDGET	ADOPTED
OPERATING REVENUE			
1417 Water Service	\$ 1,779,619	\$ 1,814,500	\$ 2,000,000
1419 Sewer Service	1,400,946	1,400,000	1,400,000
1423 Penalty	54,140	60,000	60,000
1462 Turn on, Cutoff and Transfer Fees	1,850	5,000	10,000
1463 Sewer Taps	5,625	7,000	7,000
1467 Water Taps	23,634	10,000	10,000
TOTAL OPERATING REVENUE	3,265,814	3,296,500	3,487,000
OTHER RESOURCES			
1601 Interest Income	0	5,000	5,000
1606 Insurance Claims	0	1,500	1,500
1612 Sale of Salvage	0	500	500
1641 Over/Short	0	0	0
1651 Miscellaneous Income	23,165	20,000	30,000
TOTAL OTHER RESOURCES	23,165	27,000	37,000
1701 Transfer from General Fund	0	0	0
TOTAL OTHER RESOURCES	0	0	0
TOTAL CURRENT RESOURCES	\$ 3,288,979	\$ 3,323,500	\$ 3,524,000

FY 2018-2019 EXPENDITURES WATER & SEWER FUND



**WATER AND SEWER FUND
SUMMARY OF EXPENDITURES
BY CHARACTER AND OBJECT CLASSIFICATION**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 1,616,582	\$ 1,713,190	\$ 1,781,550
2200 Supplies	503,153	556,900	562,100
2300 Contractual Services	803,369	754,700	747,350
TOTAL EXPENSES	2,923,104	3,024,790	3,091,000
2400 Capital Outlay	0	137,000	110,000
2600 Transfers	269,200	288,000	323,000
GRAND TOTAL	\$ 3,192,304	\$ 3,449,790	\$ 3,524,000

**WATER AND SEWER FUND
SUMMARY OF EXPENDITURES
BY FUNCTION AND ACTIVITY CLASSIFICATION**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
601 Supply and Purification	\$ 1,084,640	\$ 1,130,200	\$ 1,157,200
603 Water and Sewer Maintenance	735,851	851,300	840,350
604 Accounting and Collections	227,067	249,180	257,650
607 Wastewater Plant	875,546	931,110	945,800
901 Contingency	269,200	288,000	323,000
GRAND TOTAL	\$ 3,192,304	\$ 3,449,790	\$ 3,524,000

**WATER AND SEWER FUND
SUMMARY OF EXPENDITURES
BY FUNCTION AND EXPENSE CATEGORY**

DEPARTMENT	Salaries & Benefits	Materials & Supplies	Contractual Services	Capital	Transfers	TOTAL
Supply and Purification	\$ 533,500	\$ 377,500	\$ 221,200	\$ 25,000	\$ -	\$ 1,157,200
Water and Sewer Maintenance	621,650	115,300	43,400	60,000	-	840,350
Accounting and Collections	191,900	2,000	63,750	-	-	257,650
Wastewater Plant	434,500	67,300	419,000	25,000	-	945,800
Contingency	-	-	0	-	323,000	323,000
GRAND TOTAL EXPENSES	\$ 1,781,550	\$ 562,100	\$ 747,350	\$ 110,000	\$ 323,000	\$ 3,524,000

**WATER AND SEWER FUND
SUPPLY AND PURIFICATION (601)**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 465,940	\$ 507,300	\$ 533,500
2200 Supplies	377,126	372,700	377,500
2300 Contractual Services	241,574	225,200	221,200
TOTAL EXPENSES	1,084,640	1,105,200	1,132,200
2400 Capital Outlay	0	25,000	25,000
GRAND TOTAL	\$ 1,084,640	\$ 1,130,200	\$ 1,157,200

AUTHORIZED PERSONNEL

Water Plant Supervisor
Water Plant Operator (4)

OVERVIEW

The Supply and Purification Department oversees all aspects of water production and treatment. Water for the City is supplied by the Lower Neches Valley Authority (LNVA). The City's water treatment plant has a capacity of 4.9 MGD. Additionally, the City operates and maintains three (3) water towers which have a storage capacity of 850,000 gallons.

WATER AND SEWER FUND
SUPPLY AND PURIFICATION (601)

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 291,313	\$ 333,320	\$ 353,100
2102 Overtime	60,764	50,000	50,000
2111 Retirement	42,167	45,900	49,700
2120 Social Security	25,991	29,300	30,850
2131 Insurance	39,188	42,100	42,200
2136 ICMA Retirement	6,517	6,680	7,650
TOTAL SALARIES & BENEFITS	465,940	507,300	533,500
SUPPLIES			
2202 Department Supplies	11,050	10,000	11,500
2211 Purchased Water Supply	153,012	150,000	150,000
2212 Chemicals	197,816	200,000	200,000
2219 Wearing Apparel	9	600	1,000
2221 Fuel	1,067	2,000	2,000
2236 Street/Sidewalk/Building Materials	856	200	200
2239 Electrical Supplies & Light Fixtures	266	200	200
2240 Motor Vehicle Parts & Supplies	655	200	200
2241 Equipment Parts & Supplies	6,556	9,000	11,900
2281 Minor Tools & Apparatus	5,839	500	500
TOTAL SUPPLIES	377,126	372,700	377,500
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	219	1,000	1,000
2305 Special Services	37,312	21,000	21,000
2307 Utilities	64,431	60,000	60,000
2309 Postage	4,401	1,500	1,500
2310 Hire of Equipment	0	0	0
2311 Travel & Schools	1,370	3,000	2,000
2314 Printing & Binding	0	1,000	1,000
2316 Workers Comp. Insurance	10,000	8,700	8,700
2318 Insurance	50,000	75,000	75,000
2320 R&M Buildings	60	200	200
2321 R&M Radio & Communication Equipment	0	0	0
2322 R&M Furniture, Fixtures	50	200	200
2323 R&M Motor Vehicles	15	200	200
2324 R&M Machines & Equipment	59,969	40,000	35,000
2327 Licenses & Permits	13,297	13,000	15,000
2330 Dues, Memberships, Subscriptions	450	400	400
TOTAL CONTRACTUAL	241,574	225,200	221,200
CAPITAL OUTLAY			
2414 Plant Equipment	0	25,000	25,000
TOTAL CAPITAL OUTLAY	0	25,000	25,000
GRAND TOTAL	\$ 1,084,640	\$ 1,130,200	\$ 1,157,200

**WATER AND SEWER FUND
WATER AND SEWER MAINTENANCE (603)**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 621,191	\$ 605,600	\$ 621,650
2200 Supplies	71,706	114,500	115,300
2300 Contractual Services	42,954	44,200	43,400
TOTAL EXPENSES	735,851	764,300	780,350
2400 Capital Outlay	0	87,000	60,000
GRAND TOTAL	\$ 735,851	\$ 851,300	\$ 840,350

AUTHORIZED PERSONNEL

- Water and Sewer Maintenance Supervisor
- Equipment Operator (2)
- Meter Reader
- Utility Worker (4)

OVERVIEW

Water and Sewer Maintenance is responsible for the maintenance and operation of the water distribution system which delivers water to approximately 5,300 metered accounts. This department is also responsible for the operation and maintenance of the wastewater collection system which conveys wastewater to the City's wastewater treatment facility. The City has approximately 80 miles of water lines and 80 miles of sewer lines.

WATER AND SEWER FUND**WATER AND SEWER MAINTENANCE (603)**

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 454,793	\$ 423,600	\$ 438,200
2102 Overtime	9,641	15,000	13,000
2107 Extra Help	0	2,000	2,000
2111 Retirement	55,458	52,400	55,800
2120 Social Security	34,039	33,600	34,700
2131 Insurance	58,528	70,000	70,850
2136 ICMA Retirement	8,732	9,000	7,100
TOTAL SALARIES & BENEFITS	621,191	605,600	621,650
SUPPLIES			
2202 Department Supplies	795	2,000	2,000
2212 Chemicals	240	1,000	1,000
2215 Food, Meals	407	1,500	1,500
2219 Wearing Apparel	1,957	2,500	3,300
2221 Fuel	9,803	10,000	10,000
2236 Street/Sidewalk/Building Materials	7,508	18,000	18,000
2240 Motor Vehicle Parts & Supplies	4,730	4,000	4,000
2241 Equipment Parts & Supplies	3,294	9,000	9,000
2242 Water Mains	34,027	53,000	53,000
2245 Sewer Mains	6,612	9,000	9,000
2281 Minor Tools & Apparatus	2,333	4,500	4,500
TOTAL SUPPLIES	71,706	114,500	115,300
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	4,304	1,500	1,500
2305 Special Services	4,119	5,000	5,000
2309 Postage	100	500	500
2310 Hire of Equipment	1,270	2,000	1,200
2311 Travel & Schools	1,900	3,000	3,000
2312 Advertising	0	300	300
2314 Printing & Binding	0	200	200
2316 Workers Comp. Insurance	11,000	9,700	9,700
2318 Insurance	11,000	11,000	11,000
2321 R&M Radio & Communication Equipment	0	500	500
2323 R&M Motor Vehicles	5,540	5,000	5,000
2324 R&M Machines & Equipment	2,250	3,000	3,000
2327 Licenses & Permits	841	1,500	1,500
2330 Dues, Memberships, Subscriptions	630	1,000	1,000
2331 Water Tower Inspections	0	0	0
TOTAL CONTRACTUAL	42,954	44,200	43,400
CAPITAL OUTLAY			
2410 Motor Vehicles	0	23,000	0
2451 Specialized Equipment	0	64,000	60,000
TOTAL CAPITAL OUTLAY	0	87,000	60,000
GRAND TOTAL	\$ 735,851	\$ 851,300	\$ 840,350

**WATER AND SEWER FUND
ACCOUNTING AND COLLECTIONS (604)**

	<i>2016-2017</i>	<i>2017-2018</i>	<i>2018-2019</i>
	ACTUAL	BUDGET	ADOPTED
<i>BUDGET SUMMARY</i>			
2100 Salaries & Benefits	\$ 171,170	\$ 183,880	\$ 191,900
2200 Supplies	1,677	2,000	2,000
2300 Contractual Services	54,220	63,300	63,750
TOTAL EXPENSES	227,067	249,180	257,650
2400 Capital Outlay	0	0	0
TOTAL EXPENSES	0	0	0
GRAND TOTAL	\$ 227,067	\$ 249,180	\$ 257,650

AUTHORIZED PERSONNEL

Accounting Supervisor
Customer Service Clerk

OVERVIEW

Accounting and Collections processes monthly accounts for water, sewer, and sanitation services provided by the City. This function is responsible for establishing new accounts, receiving deposits, and collecting overdue payments.

WATER AND SEWER FUND
ACCOUNTING AND COLLECTIONS (604)

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2101 Regular	\$ 123,892	\$ 129,000	\$ 134,600
2102 Overtime	1,700	1,580	2,000
2107 Extra Help	527	5,000	5,000
2111 Retirement	15,048	15,500	16,900
2120 Social Security	9,179	10,400	10,800
2131 Insurance	16,543	17,900	17,900
2136 ICMA Retirement	4,281	4,500	4,700
TOTAL SALARIES & BENEFITS	171,170	183,880	191,900
SUPPLIES			
2202 Department Supplies	1,677	2,000	2,000
TOTAL SUPPLIES	1,677	2,000	2,000
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	9,463	11,500	11,500
2305 Special Services	24,612	20,000	20,450
2309 Postage	17,350	17,500	17,500
2310 Hire of Equipment	0	0	0
2311 Travel & Schools	0	1,500	1,500
2314 Printing & Binding	1,195	2,000	2,000
2316 Workers Comp. Insurance	300	300	300
2318 Insurance	0	10,000	10,000
2321 R&M Radio & Communication Equip	0	0	0
2324 R&M Machines & Equipment	1,300	500	500
TOTAL CONTRACTUAL	54,220	63,300	63,750
CAPITAL OUTLAY			
2454 Computer Equipment	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0
GRAND TOTAL	\$ 227,067	\$ 249,180	\$ 257,650

**WATER AND SEWER FUND
WASTEWATER PLANT (607)**

	2016-2017	2017-2018	2018-2019
	ACTUAL	BUDGET	ADOPTED
BUDGET SUMMARY			
2100 Salaries & Benefits	\$ 358,281	\$ 416,410	\$ 434,500
2200 Supplies	52,644	67,700	67,300
2300 Contractual Services	464,621	422,000	419,000
TOTAL EXPENSES	875,546	906,110	920,800
2400 Capital Outlay	0	25,000	25,000
GRAND TOTAL	\$ 875,546	\$ 931,110	\$ 945,800

AUTHORIZED PERSONNEL

Wastewater Treatment Plant Supervisor
Wastewater Treatment Plant Operator (3)

OVERVIEW

The Wastewater Plant Department is responsible for the operation and maintenance of the City's wastewater treatment plant. This facility has a treatment capacity of 26 MGD. Additionally, the department maintains the City's nine (9) lift stations.

**WATER AND SEWER FUND
WASTEWATER PLANT (607)**

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 250,084	\$ 292,000	\$ 305,200
2102 Overtime	8,870	4,310	4,300
2111 Retirement	31,062	35,000	38,300
2120 Social Security	18,961	22,700	23,700
2131 Insurance	39,734	52,000	52,100
2136 ICMA Retirement	9,570	10,400	10,900
TOTAL SALARIES & BENEFITS	358,281	416,410	434,500
SUPPLIES			
2202 Department Supplies	5,991	12,000	12,000
2212 Chemicals	36,171	30,000	30,000
2215 Food, Meals	112	100	100
2219 Wearing Apparel	1,127	800	800
2221 Fuel	4,431	3,500	3,500
2236 Street/Sidewalk/Building Materials	0	800	400
2239 Electrical Supplies & Light Fixtures	57	1,000	1,000
2240 Motor Vehicle Parts & Supplies	160	600	600
2241 Equipment Parts & Supplies	4,018	17,900	17,900
2281 Minor Tools & Apparatus	577	1,000	1,000
TOTAL SUPPLIES	52,644	67,700	67,300
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	4,824	2,000	2,000
2305 Special Services	21,734	13,000	13,000
2307 Utilities	225,686	200,000	200,000
2309 Postage	100	400	400
2310 Hire of Equipment	2,590	3,000	3,000
2311 Travel & Schools	450	800	800
2316 Workers Comp. Insurance	5,700	3,800	800
2318 Insurance	40,000	52,000	52,000
2320 R&M Buildings and Contractual	423	800	800
2321 R&M Radio & Communication Equipment	0	200	200
2322 R&M Furniture and Fixtures	100	400	400
2323 R&M Motor Vehicles	51	300	300
2324 R&M Machines & Equipment	89,163	75,000	75,000
2327 Licenses & Permits	41,824	40,000	40,000
2330 Dues, Memberships, Subscriptions	360	300	300
2332 Sanitary Landfill	31,616	30,000	30,000
TOTAL CONTRACTUAL	464,621	422,000	419,000
CAPITAL OUTLAY			
2414 Plant Equipment	0	0	0
2451 Specialized Equipment	0	25,000	25,000
TOTAL CAPITAL OUTLAY	0	25,000	25,000
GRAND TOTAL	\$ 875,546	\$ 931,110	\$ 945,800

CONTINGENCY (901)

<u>BUDGET SUMMARY</u>	2016-2017	2017-2018	2018-2019
	ACTUAL	BUDGET	ADOPTED
2300 Contractual Services	\$ 0	\$ 0	\$ 0
TOTAL EXPENSES	0	0	0
2600 Transfers	269,200	288,000	323,000
GRAND TOTAL	\$ 269,200	\$ 288,000	\$ 323,000

OVERVIEW

Water and Sewer Contingency primarily includes transfers to other funds.

**WATER AND SEWER FUND
CONTINGENCY (901)**

<u>BUDGET DETAIL</u>	2016-2017	2017-2018	2018-2019
	ACTUAL	BUDGET	ADOPTED
CONTRACTUAL SERVICES			
2380 Contingent	\$ 0	\$ 0	\$ 0
TOTAL CONTRACTUAL	<u>0</u>	<u>0</u>	<u>0</u>
TRANSFERS			
2601 Transfer to General Fund	263,000	263,000	263,000
2614 Transfer to Sick Leave Fund	6,200	25,000	60,000
2626 Transfer to Water and Sewer Capital	0	0	0
TOTAL TRANSFERS	<u>269,200</u>	<u>288,000</u>	<u>323,000</u>
 GRAND TOTAL	 <u><u>\$ 269,200</u></u>	 <u><u>\$ 288,000</u></u>	 <u><u>\$ 323,000</u></u>

**SANITATION FUND
BUDGET SUMMARY**

FISCAL YEAR 2018-2019

RESOURCES

Garbage and Trash Services	\$ 1,385,000
Other	38,000
	<hr/>

TOTAL RESOURCES	\$ 1,423,000
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EXPENDITURES

Operating Expenditures	988,000
Capital Expenditures	261,000
Transfers	174,000
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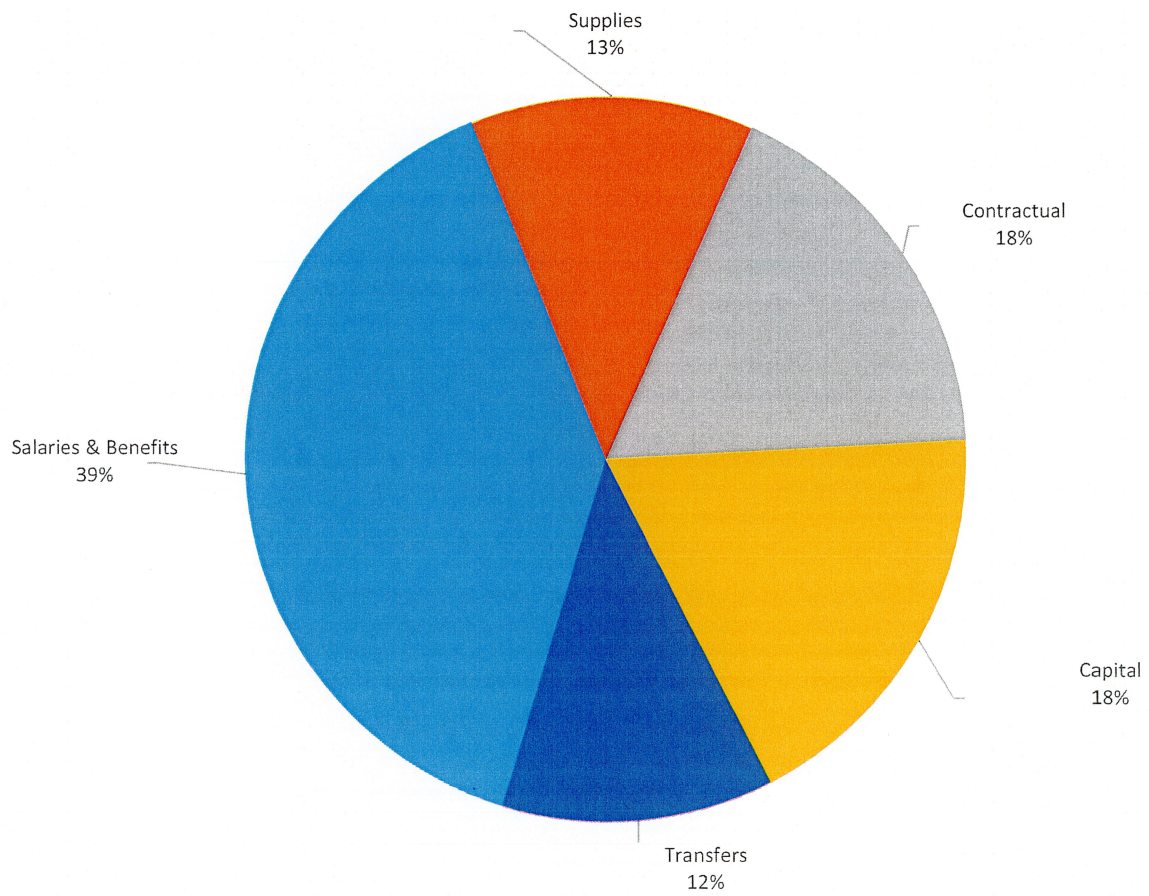
TOTAL EXPENDITURES	\$ 1,423,000
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USE OF FUND BALANCE	\$ 0
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SANITATION FUND
REVENUES AND RESOURCES DETAIL

CURRENT REVENUE		2016-2017	2017-2018	2018-2019
		ACTUAL	BUDGET	ADOPTED
1421	Garbage and Trash Services	\$ 1,025,541	\$ 1,015,000	\$ 1,065,000
1422	Commercial Garbage	\$ 327,239	\$ 310,000	\$ 320,000
1423	Penalty	23,260	22,000	22,000
1601	Interest on Investments	0	3,000	3,000
1610	Sale of Garbage Bags	10,507	12,000	12,000
1612	Sale of Salvage	721	1,000	1,000
1651	Miscellaneous Income	0	0	0
TOTAL		1,387,268	1,363,000	1,423,000
TOTAL RESOURCES FOR SERVICE		\$ 1,387,268	\$ 1,363,000	\$ 1,423,000

FY 2018-2019 EXPENDITURES SANITATION FUND



**SANITATION FUND
SANITATION (406)**

BUDGET SUMMARY	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
2100 Salaries & Benefits	\$ 605,182	\$ 586,750	\$ 557,800
2200 Supplies	189,877	180,600	181,200
2300 Contractual Services	270,791	248,800	249,000
TOTAL EXPENSES	1,065,850	1,016,150	988,000
2400 Capital Outlay	28,000	211,000	261,000
2601 Transfers	141,200	150,000	174,000
GRAND TOTAL	\$ 1,235,050	\$ 1,377,150	\$ 1,423,000

AUTHORIZED PERSONNEL

Sanitation Truck Operator (3)
Sanitation Specialist (7)

OVERVIEW

Sanitation is responsible for the collection and disposal of refuse within the city limits of Port Neches. The department has three (3) routes servicing approximately 5,000 residential and commercial customers. Garbage collection is provided bi-weekly while trash service is provided on a weekly basis.

SANITATION FUND
SANITATION (406)

BUDGET DETAIL	2016-2017	2017-2018	2018-2019
	ACTUAL	BUDGET	ADOPTED
2101 Regular Earnings	\$ 435,478	\$ 422,000	\$ 400,000
2102 Overtime	5,661	5,000	5,000
2111 Retirement	52,652	50,000	49,200
2120 Social Security	32,596	32,000	30,300
2131 Insurance	70,992	71,800	66,800
2136 ICMA Retirement	7,803	5,950	6,500
TOTAL SALARIES & BENEFITS	605,182	586,750	557,800
SUPPLIES			
2202 Department Supplies	1,031	2,800	2,800
2215 Food, Meals	0	100	100
2219 Wearing Apparel	3,915	4,500	5,100
2221 Fuel	49,773	50,000	50,000
2223 Garbage Bags	71,560	65,000	65,000
2240 Motor Vehicle Parts & Supplies	62,181	55,000	55,000
2241 Equipment Parts & Supplies	1,417	3,100	3,100
2281 Minor Tools & Apparatus	0	100	100
TOTAL SUPPLIES	189,877	180,600	181,200
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	1,519	1,200	1,400
2305 Special Services	0	300	300
2309 Postage	100	350	350
2310 Hire of Equipment	0	500	500
2311 Travel & Schools	2,765	3,000	3,000
2312 Advertising	0	100	100
2314 Printing & Binding	0	200	200
2316 Workers Compensation Insurance	20,000	17,000	17,000
2318 Insurance	33,000	33,000	33,000
2321 R&M Radio & Communication Equipment	0	400	400
2323 R&M Motor Vehicles	7,867	15,000	15,000
2324 R&M Machines & Equipment	0	200	200
2327 Licenses & Permits	0	300	300
2330 Dues, Memberships, Subscriptions	270	50	50
2332 Sanitary Landfill	181,175	160,000	160,000
2333 Recycling Costs	7,783	7,200	7,200
2375 Green Waste Fees	16,312	10,000	10,000
TOTAL CONTRACTUAL	270,791	248,800	249,000
CAPITAL OUTLAY			
2410 Motor Vehicles	0	200,000	236,000
2451 Specialized Equipment	28,000	11,000	25,000
TOTAL CAPITAL OUTLAY	28,000	211,000	261,000
2601 Transfer to General Fund	100,000	150,000	150,000
2614 Transfer to Sick Leave Fund	41,200	0	24,000
GRAND TOTAL	\$ 1,235,050	\$ 1,377,150	\$ 1,423,000

**DEBT SERVICE
FUND**

**DEBT SERVICE FUND
BUDGET SUMMARY**

	2016-2017	2017-2018	2018-2019
	ACTUAL	BUDGET	ADOPTED
REVENUES			
1110 General Property Taxes - Current	\$ 1,862,430	\$ 1,890,000	\$ 1,918,700
1111 General Property Taxes - Delinquent	24,687	15,000	20,000
1112 Penalty & Interest	22,005	10,000	18,000
TOTAL RECEIPTS	1,909,122	1,915,000	1,956,700
MISCELLANEOUS REVENUES			
1600 Interest on Issuance	0	0	0
1601 Interest on Investments	14,425	6,000	4,300
TOTAL MISCELLANEOUS REVENUES	14,425	6,000	4,300
TOTAL REVENUES	\$ 1,923,547	\$ 1,921,000	\$ 1,961,000
REQUIREMENTS			
2593 Debt Service - Principal	\$ 1,430,000	\$ 1,430,000	\$ 1,545,000
2594 Debt Service - Interest	470,671	470,800	412,900
2595 Debt Service - Fees	1,425	2,200	3,100
2595 Cost of Issuance	0	0	0
TOTAL REQUIREMENTS	\$ 1,902,096	\$ 1,903,000	\$ 1,961,000

**CITY OF PORT NECHES
DEBT SERVICE SUPPLEMENTARY INFORMATION**

COMBINED STATEMENT OF BONDED INDEBTEDNESS

<i>DESCRIPTION</i>	<i>ORIGINAL ISSUE</i>	<i>OUTSTANDING 09/30/2018</i>
Certificates of Obligation 2011	\$ 4,300,000	\$ 4,040,000
Certificates of Obligation 2013	4,300,000	3,930,000
Certificates of Obligation 2016	7,250,000	7,100,000
<i>TOTAL</i>	\$ 15,850,000	\$ 15,070,000

**CITY OF PORT NECHES
DEBT SERVICE SUPPLEMENTARY INFORMATION**

Amortization Schedule as of 10/1/2018

<i>Fiscal Year</i>	<i>Principal</i>	<i>Interest</i>	<i>Debt Service</i>
2018-2019	\$ 1,545,000	\$ 412,873	\$ 1,957,873
2019-2020	1,600,000	365,669	1,965,669
2020-2021	1,655,000	316,800	1,971,800
2021-2022	1,280,000	268,646	1,548,646
2022-2023	1,310,000	239,680	1,549,680
2023-2024	1,345,000	209,992	1,554,992
2024-2025	1,380,000	179,476	1,559,476
2025-2026	1,410,000	146,884	1,556,884
2026-2027	1,445,000	113,518	1,558,518
2027-2028	530,000	79,276	609,276
2028-2029	290,000	62,800	352,800
2029-2030	300,000	51,200	351,200
2030-2031	315,000	39,200	354,200
2031-2032	325,000	26,600	351,600
2032-2033	340,000	13,600	353,600
	\$ 15,070,000	\$ 2,526,214	\$ 17,596,214

**CITY OF PORT NECHES
 RECAP OF REVENUE AND TAX OBLIGATION BONDS
 CERTIFICATES OF OBLIGATION 2011**

BUDGET	PRINCIPAL	INTEREST 1ST PMT	INTEREST 2ND PMT	TOTAL DUE	AMOUNT OUTSTANDING AFTER PAYMENT
2018-19	\$ 1,300,000	\$ 63,907	\$ 63,906	\$ 1,427,813	\$ 2,740,000
2019-20	1,345,000	42,782	42,781	1,430,563	1,395,000
2020-21	1,395,000	20,925	20,925	1,436,850	0
	<u>\$ 4,040,000</u>				

**CITY OF PORT NECHES
 RECAP OF REVENUE AND TAX OBLIGATION BONDS
 CERTIFICATES OF OBLIGATION 2013**

BUDGET	PRINCIPAL	INTEREST 1ST PMT	INTEREST 2ND PMT	TOTAL DUE	AMOUNT OUTSTANDING AFTER PAYMENT
2018-19	\$ 195,000	\$ 67,625	\$ 67,625	\$ 135,250	\$ 3,735,000
2019-20	205,000	65,675	65,675	131,350	3,530,000
2020-21	210,000	63,625	63,625	127,250	3,320,000
2021-22	220,000	61,000	61,000	122,000	3,100,000
2022-23	230,000	57,700	57,700	115,400	2,870,000
2023-24	240,000	54,250	54,250	108,500	2,630,000
2024-25	250,000	50,650	50,650	101,300	2,380,000
2025-26	260,000	46,275	46,275	92,550	2,120,000
2026-27	270,000	41,725	41,725	83,450	1,850,000
2027-28	280,000	37,000	37,000	74,000	1,570,000
2028-29	290,000	31,400	31,400	62,800	1,280,000
2029-30	300,000	25,600	25,600	51,200	980,000
2030-31	315,000	19,600	19,600	39,200	665,000
2031-32	325,000	13,300	13,300	26,600	340,000
2032-33	340,000	6,800	6,800	13,600	0
	<u>\$ 3,930,000</u>				

**CITY OF PORT NECHES
2016 CERTIFICATES (PRIVATE PLACEMENT)**

BUDGET	PRINCIPAL	INTEREST 1ST PMT	INTEREST 2ND PMT	TOTAL DUE	AMOUNT OUTSTANDING AFTER PAYMENT
2018-19	\$ 50,000	\$ 74,905	\$ 74,905	\$ 199,810	\$ 7,050,000
2019-20	50,000	74,378	74,378	198,756	7,000,000
2020-21	50,000	73,850	73,850	197,700	6,950,000
2021-22	1,060,000	73,323	73,323	1,206,646	5,890,000
2022-23	1,080,000	62,140	62,140	1,204,280	4,810,000
2023-24	1,105,000	50,746	50,746	1,206,492	3,705,000
2024-25	1,130,000	39,088	39,088	1,208,176	2,575,000
2025-26	1,150,000	27,167	27,167	1,204,334	1,425,000
2026-27	1,175,000	15,034	15,034	1,205,068	250,000
2027-28	250,000	2,638	2,638	255,276	0
	<u>\$ 7,100,000</u>				

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**ECONOMIC
DEVELOPMENT
CORPORATION
FUND**

**EDC FUND - COMPONENT UNIT
ECONOMIC DEVELOPMENT CORPORATION (510)
BUDGET SUMMARY**

REVENUES AND RESERVES

Sales Tax	\$	450,000
Interest		2,000
Reserves		0
		<hr/>

TOTAL REVENUES AND RESERVES **\$ 452,000**

EXPENDITURES

Operating Expenditures	\$	78,000
Contingencies		207,000
Transfers to Debt Service		167,000
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TOTAL EXPENDITURES **\$ 452,000**

EDC FUND - COMPONENT UNIT
ECONOMIC DEVELOPMENT CORPORATION (510)

BUDGET SUMMARY	2016-2017	2017-2018	2018-2019
	ACTUAL	BUDGET	ADOPTED
2100 Administration	\$ 25,000	\$ 25,000	\$ 25,000
2200 Supplies	0	500	500
2300 Contractual Services	205,808	259,500	259,500
TOTAL EXPENSES	230,808	285,000	285,000
2600 Transfers to 4B Debt Service	169,769	167,000	167,000
GRAND TOTAL	\$ 400,577	\$ 452,000	\$ 452,000

OVERVIEW

The Port Neches Economic Development Corporation is administered by the seven (7) member Board of Directors and operates as a separate entity. The Board is appointed by the City Council. Funds are provided by a dedicated 1/2 cent sales tax (4B) and can be utilized for economic and community development activities.

ECONOMIC DEVELOPMENT CORPORATION (510)

BUDGET DETAIL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 ADOPTED
ADMINISTRATION			
2101 Administration	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL ADMINISTRATION	25,000	25,000	25,000
SUPPLIES			
2202 Department Supplies	0	500	500
TOTAL SUPPLIES	0	500	500
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	4,993	5,000	5,000
2305 Special Services	1,490	3,000	3,000
2308 Telephone	0	500	500
2311 Travel & Schools	0	2,000	2,000
2312 Advertising	212	1,000	1,000
2330 Dues, Memberships, Subscriptions	0	1,000	1,000
2339 Marketing/Promotion	43,000	40,000	40,000
2380 Contingent	156,113	207,000	207,000
TOTAL CONTRACTUAL	205,808	259,500	259,500
DEBT SERVICE			
2627 Transfer to 4B Debt Service	169,769	167,000	167,000
TOTAL DEBT SERVICE	169,769	167,000	167,000
 GRAND TOTAL	 \$ 400,577	 \$ 452,000	 \$ 452,000

ORDINANCES

ORDINANCE NO. 2018-11

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF PORT NECHES, TEXAS, APPROVING AND ADOPTING THE BUDGET FOR SAID CITY, AS PREPARED AND SUBMITTED BY THE CITY MANAGER OF SAID CITY, SUCH BUDGET COVERING THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019

WHEREAS, the City Manager of the City of Port Neches, Texas, has prepared and submitted to the City Council of said City, a budget estimate of expenditures and revenues of all City departments, activities and offices for the fiscal year beginning October 1, 2018, and ending September 30, 2019; and

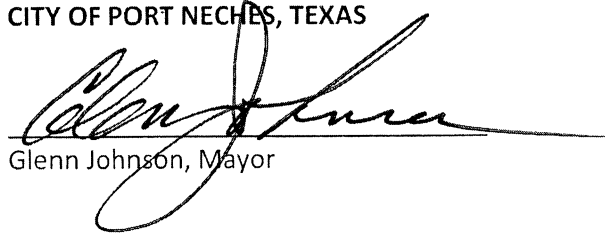
WHEREAS, the City Council of the City of Port Neches, Texas, after due hearing and consideration thereof, deems that such proposed and estimated budget, including amendments approved by the City Council, should be, in all respects, approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT NECHES, TEXAS:

That the budget, as prepared and submitted by the City Manager of the City of Port Neches, Texas, for the various departments of said City for the fiscal year beginning October 1, 2018, and ending September 30, 2019 is hereby in all respects, approved and adopted to include amendments approved by the City Council.

PASSED AND APPROVED by unanimous vote of the City Council of the City of Port Neches, Texas, this **20th** day of **September, 2018**.

CITY OF PORT NECHES, TEXAS



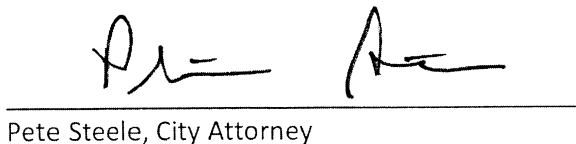
Glenn Johnson, Mayor

ATTEST:



Jamie Mendoza, City Secretary

APPROVED AS TO FORM:



Pete Steele, City Attorney

ORDINANCE NO. 2018-12

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PORT NECHES, TEXAS; APPORTIONING SUCH LEVY INTO TWO (2) COMPONENTS; SETTING UP A SCHEDULE OF PENALTIES AND INTEREST FOR DELINQUENT TAXES; SETTING THE DELINQUENT RATE; SETTING ADDITIONAL PENALTY TO DEFRAY COSTS OF COLLECTION OF DELINQUENT TAXES; AND PROVIDING FOR AN EMERGENCY.

WHEREAS, pursuant to the provisions of the Tax Code of the State of Texas, the tax assessment rolls to be used for the collection of taxes for the captioned year, wherein the value of all property situated within the City of Port Neches, subject to ad valorem taxes for the tax year 2018, was fixed by Angela Bellard, Chief Appraiser of Jefferson County Appraisal District, at a net taxable value of \$913,921,215;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT NECHES, TEXAS:

Section 1: That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Port Neches, Texas, for the fiscal year 2018-2019 upon all property, real, personal and mixed situated within the corporate limits of the said City subject to taxation, a tax of \$0.735000 cents on each one hundred (\$100.00) dollar valuation of property, said tax being so levied and apportioned to the specific purposes herein set forth:

(a) For the maintenance and operation expenditures of the City of Port Neches, Texas, \$0.520774 cents on each one hundred (\$100.00) dollar valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.55PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY\$1.83.

(b) For the payment of the debt service of the City of Port Neches, Texas, \$0.214226 cents on each one hundred (\$100.00) dollar valuation of property; and;

Section 2: That there is hereby levied and there shall be collected from every person, firm, association or corporation pursuing any occupation taxed by the General Laws of the State of Texas, an annual occupation tax equal, in each instance, to one-half (1/2) of the State Occupation Tax, which said tax shall be paid annually, in advance, except where otherwise provided by State Law, in which event the same may be paid as provided by State Law; there is hereby levied and there shall be collected a one (1%) per cent Local Sales and Use Tax within the City, as provided by the Municipal Sales and Use Tax Act of the State of Texas, V.T.C.A. Tax Code Chapter 321 and subsequent amendments thereto, as well as an additional one-half of one

percent (.5%) economic development local sales and use tax, approved by a majority of electors on August 12, 2000, for a total local sales and use tax of one and one-half percent (1.5%).

Section 3: That all monies collected under this Ordinance for the specific items herein named be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, the City Treasurer and the City Secretary of said City shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector of Taxes and every person collecting money for the City of Port Neches, Texas, to deliver to the City Treasurer and the City Secretary of said City, at the time of depositing any monies, a statement showing to what fund such deposit should be made and from what source the same is received. All receipts for the City not specifically apportioned by this Ordinance are hereby made payable to the General Fund of the City.

Section 4: That the ad valorem taxes levied for the year 2018 shall become due and payable on the 1st day of October, 2018, and the same may be paid up to and including the 31st day of January, 2019, without penalty. If not paid by January 31, 2019, such taxes shall become delinquent and shall bear penalty, interest and costs as provided by the Property Tax Code of the State of Texas, and its future amendments. If not paid by July 1, 2019, such taxes shall incur an additional penalty to defray costs of collection, which penalty shall be equal to twenty (20%) per cent of the total amount of taxes, penalty and interest due.

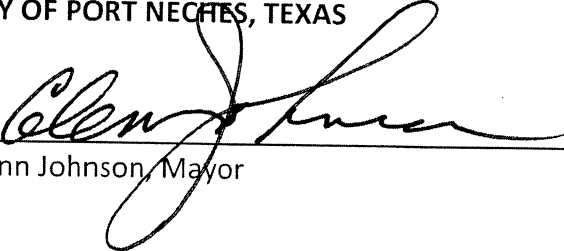
Section 5: This Ordinance shall take effect and be in full force and effect from and after its passage and publication of the caption of said Ordinance in one (1) issue of a newspaper of general circulation within said City, as required by law.

Section 6: That any and all Ordinances, or portions of Ordinances, in conflict with this Ordinance be and the same are hereby repealed, but only to the extent of the conflict.

Section 7: That if any portion of this Ordinance, is for any reason, held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining provisions of this Ordinance and, to this end, all provisions of this Ordinance are declared to be severable.

PASSED AND APPROVED by unanimous vote of the City Council of the City of Port Neches, Texas, this 20th day of **September, 2018**.

CITY OF PORT NECHES, TEXAS




Glenn Johnson, Mayor

ATTEST:



Jamie Mendoza, City Secretary

APPROVED AS TO FORM:



Pete Steele, City Attorney

ORDINANCE NO. 2018-13

AN ORDINANCE AMENDING SECTION 114-6 OF CHAPTER 114 OF THE CODE OF ORDINANCES OF THE CITY OF PORT NECHES, TEXAS, BY INCREASING THE RATES TO BE CHARGED BY THE CITY FOR GARBAGE COLLECTION SERVICES.

WHEREAS, the City Council of the City of Port Neches, Texas, deems it to be in the best interest of the citizens of said City to amend Section 114-6 of Chapter 114 of the Code of Ordinances of the City of Port Neches, Texas, by increasing the rates currently charged by the said City for garbage collection services.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT NECHES, TEXAS:

Section 1. That Section 114-6 of the Code of Ordinance of the City of Port Neches is hereby amended to read as follows:

Sec. 114-6 Rates for Garbage Collection Services.

There are hereby established for garbage collection services of the city the following monthly rates:

(1) *Residential customers and apartment complexes and mobile home parks consisting of less than eight units.* The rate to be charged to each residential user shall be \$18.50 for the base rate per unit per month.

(2) *Apartment complexes and mobile home parks consisting of eight units or more.* For apartment complexes and mobile home parks consisting of eight or more units, the rate to be charged for each such unit shall be \$17.50 per month; provided the owners of any such apartment complexes or mobile home parks a sufficient number of dumpsters for such apartment complexes or mobile home parks, such number to be determined by the Public Works Director of the city or his/her representative.

(3) *Commercial users.* The base rate for commercial users shall be \$20.50 without dumpster. The rate schedule for commercial users, with dumpsters, shall be in accordance with the following schedule:

Container Size Cubic Yards	Pickups Per Week	Monthly Charge Per Container
5	1	\$71.00
5	2	\$77.50
5	3	\$84.00
5	4	\$90.50
5	5	\$97.00

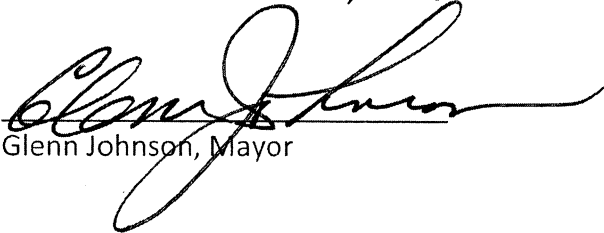
Section 2.The enactment of this Ordinance shall not operate to impair, extinguish or repeal any other Section or sub-section of any Ordinance of the Code of Ordinances of the City of Port Neches, Texas, except as the same may conflict herewith.

Section 3. If any portion of this Ordinance, or the application of the same to any person or set of circumstances shall, for any reason, be held unconstitutional, void or invalid, such invalidity shall not affect the validity of the remaining portions of this Ordinance, or their application to other persons or sets of circumstances and, to this end, all portions of this Ordinance are declared to be severable.

Section 4. This Ordinance shall take effect and be in full force and effect from and after its passage and publication of the caption, as required by law.

PASSED AND APPROVED by unanimous vote of the City Council of the City of Port Neches, Texas, this 20th day of **September, 2018**.

THE CITY OF PORT NECHES, TEXAS


Glenn Johnson, Mayor

ATTEST:


Jamie Mendoza, City Secretary

APPROVED AS TO FORM:


Pete Steele, City Attorney